

**CHIEF EXECUTIVE'S
JOINT CONSULTATIVE COMMITTEE**

Draft Minutes of the Meeting held on Monday 9th February 2015

PRESENT: Gareth Hardacre (GH) - Head of HR and OD
 Lynne Donovan (LD) – HR Service Manager, Customer Service
 Richard Ballantine (RB) – HR Manager
 Neil Funnell (NF) (GMB)
 Sue Christopher (SC) – Principal HR Officer (Acting)
 Angela Abraham (AA) – Secretary to Head of HR and OD (Minute Taker)

		Action Point
1.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from. Kelly Andrews (KA), Andrew Williams (AW), Nicole Scammell (NS), Gary Enright (GE), Dave Bezzina (DB) and Simon Brassinne (SB).</p>	
2.	<p>DECLARATIONS OF INTEREST</p> <p>There were none.</p>	
3.	<p>MINUTES OF PREVIOUS MEETING AND MATTERS ARISING</p> <p>The Minutes of the previous meeting were confirmed as a true and accurate record.</p> <p>3.1. Matters Arising</p> <p>(i) Inclement Weather – GH confirmed that the process had been started and that the majority of the action plans had been gathered.</p> <p>(ii) Gwent Transport Collaboration Report – GH confirmed that this item had been taken to the HR Strategy Group for discussion and would be looked at in terms of the 2016/17 financial plan.</p>	
4.	<p>BUDGET UPDATE & MTFP</p> <p>GH confirmed that there had been more money through from the final settlement which had given Members more flexibility. It was hoped that the budget would be voted through Cabinet and Council on 25th February 2015. There was one hidden item,</p>	

	namely the Living Wage which, subject to a budget decision, would be implemented on 1 st November and would increase to £7.85.	
5.	CORPORATE GOVERNANCE GH was pleased to advise that the auditors had been more positive than he had ever heard regarding the Corporate Governance Report. The report had been accepted by Council and there would be a review in six months to close off any actions.	
6.	UPDATE ON POLICY AND RESOURCE SCRUTINY / CABINET MEETINGS AND REPORTS AND POLICY CONSULATION	
(i)	Shared Parental Leave – due to go to P&R Scrutiny on 3 rd March 2015. GH was not anticipating any major problems and NF agreed to feedback his comments during the next few days.	NF
(ii)	Social Media – SC advised that she would circulate a document regarding the Social Media with feedback required by 23 rd February 2015.	All
7.	DISCUSSION ITEMS LD advised that she was due to meet with the Trade Unions to discuss the trade dispute and holiday pay on Monday 16 th February 2015. This meeting should have taken place on 19 th January, but the Trade Unions advised that they could not attend.	
8.	TRADE UNION ITEMS There were no Trade Union items.	

<p>9.</p>	<p>ANY OTHER BUSINESS</p> <p>NF advised that he was due to meet with DJ and GE regarding breath testing. LD explained that she would also need to attend this meeting; therefore it would be rearranged for another date.</p> <p>It was decided that the Fast Track Disciplinary policy, due to go to P&R Scrutiny in March, would now be postponed until April. GH agreed to notify Committee Services of this.</p>	<p>GH</p>
<p>10.</p>	<p>DATE OF NEXT MEETING</p> <p>It was confirmed that the next meeting would take place on Monday 9th March 2015 at 10.00 am.</p>	

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