



Please select your authority and if necessary, amend address

Mrs Nicole Scammell

Caerphilly County Borough Council ▼

Penallta House  
Tredomen Park  
Ystrad Mynach  
CF82 7PG

If necessary, please amend the name and telephone number of our contact in case of queries:-

Name: Sean O'Donnell

E-mail (please enter N/A if unavailable): odonns@caerphilly.gov.uk

Telephone: STD code: 01443 Number and extension: 864013

Authorities are required to calculate the council tax base for 2015-16 with reference to dwellings shown on the valuation list for the authority as at 31 October 2014 supplied to the authority under section 22B(7) of the Local Government Finance Act 1992. The figures should also take account of changes to the valuation list that appear likely to occur during 2015-16. The information requested on this return must be submitted to the Welsh Government under section 68 of the Local Government Finance Act 1992.

Please ensure that all blank cells are populated with zeros. It is a Welsh Government audit requirement that all cells are completed and copies signed. Where this is not the case forms will not be accepted. Please check the validation sheet before sending the form.

Forms should be returned to the address below, according to the following timetable:

- |      |                                       |                        |
|------|---------------------------------------|------------------------|
| (i)  | certified signed copy and spreadsheet | <b>7 November 2014</b> |
| (ii) | final ratified taxbase                | <b>2 January 2015</b>  |

**Gareth Brand**  
**Local Government Financial Statistics Unit**  
**Welsh Government**  
**CP2**  
**Cathays Park**  
**Cardiff**  
**CF10 3NQ**

Queries on completion of the form or spreadsheet should be sent to:

E-mail: [lgfs.transfer@wales.gsi.gov.uk](mailto:lgfs.transfer@wales.gsi.gov.uk)  
Telephone: **029 2082 3519**



Llywodraeth Cymru  
Welsh Government