



HOUSING AND REGENERATION SCRUTINY COMMITTEE – 26TH NOVEMBER 2019

**SUBJECT: TASK & FINISH GROUP ON THE OPERATION AND
MANAGEMENT OF HIGHWAY OWNED COUNCIL CAR PARKS**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE
SERVICES**

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- 1.1 The attached report was considered by the Environment and Sustainability Scrutiny Committee on 29th October 2019. The report gave an update to Members on the introduction of Civil Parking Enforcement and also asked the scrutiny committee if it wished to re-convene the task and finish group on council owned car parks. The task and finish group was temporarily suspended by the former Regeneration and Environment Scrutiny Committee in July 2017, pending the introduction of Civil Parking Enforcement.
 - 1.2 Members were advised that following the introduction of Civil Parking Enforcement in the County Borough, it was now opportune to consider if the task and finish group should be re-constituted and if new terms of reference are required. Members agreed that the task and finish group should be re-convened with revised terms of reference to include civil parking enforcement in respect of traffic regulation order anomalies.
 - 1.3 The scrutiny committee were also asked to consider if the task and finish group should be set up jointly with Housing and Regeneration Scrutiny Committee. Members were advised that any review of council owned car parks may wish to consider the impact upon Town Centres, therefore Members of the Housing and Regeneration Scrutiny Committee may wish to participate.
 - 1.4 Following consideration and discussion the Environment and Sustainability Scrutiny Committee unanimously agreed with this proposal and therefore seek the views of Housing and Regeneration Scrutiny Committee on whether they wish to establish a joint task and finish group to consider council owned car parks and civil parking enforcement in respect of traffic regulation order anomalies.
 - 1.5 Housing and Regeneration Scrutiny Committee are asked to consider the above recommendation. Should Housing and Regeneration Scrutiny Committee decline it should be noted that Environment and Sustainability Scrutiny Committee will still proceed with the task and finish group.

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Appendices:

Appendix Report to Environment and Sustainability Scrutiny Committee 29th October 2019 –
Agenda Item 8



ENVIRONMENT AND SUSTAINABILITY SCRUTINY COMMITTEE – 29TH OCTOBER 2019

SUBJECT: CIVIL PARKING ENFORCEMENT – UPDATE REPORT

REPORT BY: INTERIM CORPORATE DIRECTOR – COMMUNITIES

1. PURPOSE OF REPORT

- 1.1 To update Scrutiny Committee on the implementation and impact of Civil Parking Enforcement (CPE) powers, since their introduction on 8th April 2019.

2. SUMMARY

- 2.1 Early indications are that the implementation of CPE has been broadly successful. Between 'Go Live' on the 8th April and the end of July 2019 there have been 514 requests for enforcement across the county borough. To the end of July 4,325 Penalty Charge Notices (PCNs) were issued, 70% of which have been paid with the remainder progressing through the appeals process.
- 2.2 Anecdotally there has been positive feedback about improvements in driver behaviour and greater parking availability and reduced congestion, particularly in the busiest areas. However, now that there is more pro-active enforcement of parking restrictions numerous requests have been received to consider changes to the Traffic Regulation Orders (TROs).

3. RECOMMENDATIONS

- 3.1 Members are asked to note the contents of this report and consider the following recommendations:
1. To note the content of this report and provide comments.
 2. To consider the outstanding requests for changes to parking related TROs and express views on what the priorities should be for the Council's limited resources.
 3. To consider whether or not to reconvene the Task & Finish group on the operation and management of highway owned Council car parks, and if so review the group's terms of reference.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 To enable Members to consider and comment on the impact of CPE and future work priorities and also to consider whether or not to continue the scrutiny review into the operation and management of the Council's car parks.

5. THE REPORT

- 5.1 Prior to CPE implementation, the following actions were successfully completed to enable the 'Go Live' on the 8th April 2019:
- A review was undertaken of the parking restriction related TRO across the county borough, to identify any remedial works necessary to bring them up to the required standard for CPE enforcement.
 - The CPE application was submitted to and approved by Welsh Government.
 - TRO remedial works were completed by March 2019.
 - A TRO consolidation order was made.
 - A Service Level Agreement for the back office function with Rhondda Cynon Taff County Borough Council (RCTCBC) was concluded for the notice processing service. This service provided by RCTCBC is known as the South Wales Parking Group (SWPG).
 - Parking Enforcement Operational Policy: CCBC's enforcement protocol was revised and agreed.
 - Resident Permit Parking Policy: a TRO was made to bring the existing permit parking schemes in Abercarn, Bargoed, Blackwood, Caerphilly, Risca, Newbridge, Rhymney and Ystrad Mynach in to line with the Council's approved resident permit parking policy. The charge of £15 per permit per annum was agreed by Cabinet on 28 November 2018.
- 5.2 The introduction of CPE across the county borough has been broadly successful and well received. The following provides an overview of the performance of the service up until the end of July 2019.
- 5.3 **CPE Performance**
- 5.3.1 Civil Enforcement Officer (CEO) Recruitment: the business case for CPE requires enforcement staffing resource of 8 full time equivalents. Since going live there has been a retirement and a resignation that means there is a slight shortfall in the complement of staff for which a recruitment exercise is ongoing. That said the service has managed to maintain a positive response to enforcement requirements across the county borough.
- 5.3.2 PCNs issued: between the Go live date and the end of July 4,325 PCNs were issued of which 3036 (70%) have already been paid. The remaining 30% are progressing through the appeals and debt recovery process.
- 5.3.3 Income received: The above PCNs have generated an income of £105,438. As there are still a number of PCNs progressing through the appeals and debt recovery process (which can take in excess of 3 months) a full picture against the original business case is not available at this time. However, early indications are that the service is on target to generate sufficient income to fund itself.
- 5.3.4 Appeals received/successful: The vast majority appeals have been upheld and payment received or is being pursued. So far only 11 cases have proceeded to the Traffic Penalty Tribunal (the ultimate external arbiter). Of the 2 so far heard, the Council has won both cases.
- 5.3.5 Requests for additional enforcement: since the Go Live up until the end of July 2019, 514 requests for additional enforcement have been received. Appendix 1 provides a summary of these requests by ward. Where possible these have been responded to as part of the ongoing enforcement rotas and routes. Now that the service is starting to settle down, more focus will be given to other areas of enforcement such as evenings.

- 5.3.6 Behaviour changes: early anecdotal information is broadly positive with reports of greater parking availability and reduced congestion in busy areas of the county borough.
- 5.3.7 Requests for changes to parking restrictions: since the Go Live up until the end of July 2019 numerous requests for changes to parking restrictions have been received. Appendix 2 provides Members with a list of the outstanding requests for changes to parking restrictions in the TRO's. This includes those requests received since the implementation of CPE up to the end of July.
- 5.3.8 Complaints/compliments/incidents/PR: despite the anecdotal feedback, only one complaint and two compliments have been formally received. While there have been some incidents of verbal abuse of the CEOs and throwing of eggs, fortunately there have been no serious incidents. Officers and managers will continue to ensure such incidents are not tolerated and are reported to Gwent Police.

5.4 **Issues**

- 5.4.1 Balance of enforcement activity: now that the implementation of CPE is starting to settle down, other areas of enforcement activity can be considered. Until now parking enforcement has been focused on the working day Monday to Saturday with regular routes in the main towns and busy commercial areas, with reactive enforcement elsewhere as requested and resources allow. Other areas of enforcement such as evenings and more outlying residential areas will receive more enforcement. Members' views are sought on whether this balance remains appropriate.
- 5.4.2 Agree a prioritised TRO programme: Appendix 2 provides Members with a list of the outstanding requests for changes to parking restrictions in the Traffic Regulation Orders. This will be included in the CPE Members' seminar arranged for the 23rd October, for which a summary of the views expressed will be reported verbally. Scrutiny Members are asked to consider these requests and express their views on where the priorities should lie for the limited resources available. Allowing for other day to day operational work and scheme related commitments, the Traffic Management team can generally progress up to 3 or 4 TRO area/ward reviews each year, depending on the level of consultation and engagement. The following advice may be beneficial:
- Revoking of parking restrictions is generally less contentious than adding them. Therefore a TRO to pick up all the requests for revoking/removing parking restrictions (e.g. double or single yellow lines) could benefit a number of wards at the same time.
 - For changes related to concerns over safety, congestion and improving public transport, it may be appropriate to afford them a higher priority.
 - Requests for changes to resident permit parking within the confines of the existing policy can be considered within the context of an area/ward TRO review, but can often be contentious and time consuming to progress. Where the request relates to a change of policy (e.g. extending the permit restrictions beyond 6pm) then they would require a broader more extensive debate given the implications for the whole of the county borough.
 - Requests could be prioritised simply based on the number of requests received/level of support expressed.
- 5.4.3 Regeneration & Environment Scrutiny Committee Car Parks Task and Finish Group: Scrutiny Committee agreed to suspend the work of the Task and Finish Group until after the implementation of CPE (refer to the background papers). Scrutiny Committee are now asked to consider whether or not to re-commence this Task and Finish Group work and review their Terms of Reference.

5.5 **Conclusion**

In light of the experience of CPE implementation since it went live on 8th April, all current indications are that it has been a successful launch and is having a positive impact on traffic congestion, the efficiency of public transport services, the economic attractiveness and future

vitality of all areas within the County Borough.

6. ASSUMPTIONS

- 6.1 No assumptions have been made in the preparation of this report. Only when a full 12 months of data is available will a full and clear picture be available on how the service is performing against the original business case and predicted income returns.

7. LINKS TO RELEVANT COUNCIL POLICIES

- 7.1 The following Council policies are relevant to the decision being requested.

7.2 Corporate Plan 2018-2023

- 7.2.1 This CPE service contributes towards the following Corporate Well-being Objectives:

Objective 4 - Promote a modern, integrated and sustainable transport system that increases opportunity, promotes prosperity and minimises the adverse impacts on the environment

Infrastructure Division Objective: To work towards a safer environment through positive measures to reduce road accidents and particularly by protecting and providing for vulnerable road users.

8. WELL-BEING OF FUTURE GENERATIONS

- 8.1 This service contributes to the following Well-being Goals:-

- A prosperous Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A globally responsible Wales

- 8.2 This proposal contributes to the Well-being Goals as set out in Links to Strategy above. It is consistent with the five ways of working as defined within the sustainable development principle in the Act in that:

- Long term resourcing of operation and management solutions of this specialised service provision allows for more effective and predictable resource/ financial commitments going forward.
- Taking direct control of CPE enables CCBC to increase prevention of parking disruption and congestion in conurbations contributing to the well-being of its communities.
- It forms part of an overall strategy integrating the traffic management of local roads to regional transport systems on which public transport, private users, cyclists and walking networks can operate.
- Collaboration with other organisations and local authorities enables a more effective and efficient service delivery.

9. EQUALITIES IMPLICATIONS

9.1 An EIA screening has been completed in accordance with the Council's Strategic Equality Plan and supplementary guidance. No potential for unlawful discrimination and/or low level or minor negative impact has been identified therefore a full EIA has not been carried out.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial implications arising from this report.

11. PERSONNEL IMPLICATIONS

11.1 There are no personnel implications arising from the report.

12. CONSULTATIONS

12.1 All responses from consultations have been incorporated in the report.

12.2 A Members' Seminar has been arranged for the on 23rd October 2019. At the time of writing this report the seminar had not been held, so a summary of the meeting/discussion will be presented verbally to Members at the Scrutiny meeting.

13. STATUTORY POWER

13.1 The following enabling statutory powers apply to the CPE service.

- Traffic Management Act 2004.
- The Civil Enforcement of Road Traffic Contraventions (General Provisions) (Wales) Regulations 2013.
- The Civil Enforcement of Road Traffic Contraventions (Representations and Appeals) (Wales) Regulations 2013.
- The Civil Enforcement of Road Traffic Contraventions (Representations and Appeals) Removed Vehicles (Wales) Regulations 2013.
- The Civil Enforcement of Road Traffic Contraventions (Approved Devices) (Wales) Order 2013.
- The Civil Enforcement of Road Traffic Contraventions (Guidelines on Levels of Charges) (Wales) Order 2013

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Consultees: Cllr. D.T. Davies – Chair of Environment & Sustainability Scrutiny Committee
Cllr. A. Hussey - Vice Chair of Environment & Sustainability Scrutiny Committee
Cllr. Sean Morgan – Deputy Leader and Cabinet Member for Economy, Infrastructure, Sustainability and Well-being of Future Generations
Cllr. Eluned Stenner – Cabinet Member for Environment and Public Protection
Mark S Williams – Interim Corporate Director of Communities
Robert Tranter – Head of Legal Services and Monitoring Officer
Stephen Harris – Interim Head of Business Improvement Services & S.151 Officer
Marcus Lloyd – Head of Infrastructure
Dean Smith – Principal Engineer (Traffic Management)

Robert Hartshorn – Head of Public Protection, Community & Leisure Services
Ceri Edwards – Environmental Health Manager
Richard Crane – Principal Solicitor
Mike Eedy – Finance Manager
Shaun Watkins – Principal Personnel Officer
Anwen Cullinane – Senior Policy Officer – Equalities and Welsh Language
Kathryn Peters - Corporate Policy Manager

Background Papers:

Scoping of the Countywide Review of the Operation and Management of Highway Owned Car Parks
– Regeneration and Environment Scrutiny committee – 29 March 2016

Update on Task and Finish group review of the operation and management of Highway owned
Council car parks – Regeneration and Environment Scrutiny committee – 4 July 2017

Decriminalisation of Parking – Residents' Parking Amendment Order 2018 – Cabinet 28 November
2018

Civil Parking Enforcement Progress Report – Council 22 January 2019

Appendices:

Appendix 1 – Summary of requests for parking enforcement by ward (April – July 2019)

Appendix 2 – Summary of requests for changes to parking restrictions for existing Traffic Regulation
Orders

Appendix 3 – Equalities Impact Assessment Screening Form

Appendix 1 – Summary of requests for parking enforcement by ward (April to July 2019)

Ward	Total		Ward	Total
Aber Valley	6		Nelson	12
Aberbargoed	6		New Tredegar	1
Abercarn	25		Newbridge	14
Argoed	0		Pengam	9
Bargoed	43		Penmaen	3
Bedwas, Trethomas and Machen	24		Penyrheol	0
Blackwood	71		Pontllanfraith	23
Cefn Fforest	17		Pontlottyn	8
Crosskeys	10		Risca East	38
Crumlin	0		Risca West	3
Darran Valley	0		St Cattwg	0
Gilfach	1		St James	65
Hengoed	10		St Martins	8
Llanbradach	4		Twyn Carno	1
Maesycwmmmer	3		Ynysddu	8
Morgan Jones	65		Ystrad Mynach	32
Moriah	4		OVERALL TOTAL = 514	

These requests can be broken down in to type (i.e. double yellow lines, loading bay, schools, resident parking, obstruction at junctions, disabled bays, limited waiting bays, blocking of access and bus stops).

Appendix 2 - Summary of requests for changes to parking restrictions for existng Traffic Regulation Orders

WARD	LOCATION	DESCRIPTION
ABER VALLEY	BRYNHAFOD ROAD	DYLs
ABER VALLEY	CROSS STREET	DYLs
ABER VALLEY	THE SQUARE SENGHENYDD	DYLs
ABER VALLEY	BRYNHYRFYD TERRACE	DYLs
ABER VALLEY	SENGHENYDD	LOOK AT CENOTAPH
ABER VALLEY	BRYNGELLI	DYLs AROUND JCTS (SR050696)
ABERBARGOED	SCHOOL STREET	DYLs NEAR NEW BUILD
ABERBARGOED	BEDWELLY ROAD	DYLs TO CREATE PASSING PLACE
ABERCARN	CELYNEN DEVELOPMENT	DYLs
ABERCARN	HIGH MEADOW	DYLs
ABERCARN	ABERCARN POST OFFICE	DYLs
ABERCARN	RAILWAY TERRACE	REMOVE DYLs
ABERCARN	NEWPORT ROAD CWMCARN	REQUEST FOR LIMITED WAITING EXTENSION NORTHWARDS
ABERCARN	NEWPORT RD, CWMCARN	CHANGE SYL TO DYL AT NO 96-101
ARGOED	PENYLAN ROAD	DYLs
ARGOED	A4048/BANALOG TERRACE	DYLs AT JUNCTION
BEDWAS	GREENACRE GARDENS	EXTEND DYLs
BARGOED	CARDIFF ROAD	REPLACE BUS STOP OUTSIDE FAIRVIEW TRADE SALES WITH DYLs AS BUS STOP NOT USED
BARGOED	CARDIFF ROAD	REMOVE LTD WAITING/SINGLE YELLOW IN ONE-WAY SECTION/RESIDENTS ASSESSMENTS
BARGOED	GREENFIELD ST / FRANCIS STREET etc	AMEND LIMITED WAITING BAYS TO INCLUDE PERMIT HOLDERS
BARGOED	FRANCIS STREET	REDUCE LTD WAITING BAY SO IT DOES NOT RUN ACROSS PARKING BAY FOR 6A UPPER HIGH STREET
BARGOED	HILL STREET	CONSIDER REMOVAL OF DYLs OUSTIDE 23 HILL STREET
BLACKWOOD	WAUNBORFA / BRYN RD JUNCTION	DYLs NEAR PAPERSHOP
BLACKWOOD	PENYBRYN ROAD/PENCOED AVENUE	DYLs ON JUNCTION
BLACKWOOD	GOLWG Y BONT/HEOL DDERWEN	DYLs ON JUNCTION
BLACKWOOD	RHOSNEWYDD TERRACE	DYLs
BLACKWOOD	LANE TO REAR OF HOMELAND PLACE	DYLs
BLACKWOOD	GORDON ROAD/ST TUDORS	DYLs ON JUNCTION
BLACKWOOD	GARFIELD ST JUNCTION	DYLs
BLACKWOOD	37 GROESO SQUARE	REMOVE DISABLED BAY
BLACKWOOD	LANE TO REAR OF DAVID STREET	DYLs
BLACKWOOD	WILLIAM STREET	EXTEND RESIDENTS PARKING BAY BETWEEN 38-48
BLACKWOOD	WOODBINE CLOSE	DYLs ON LANE AND AROUND CORNER LEADINGTO HOUSES (SR075211)
BTM	CHURCH ROAD	EXTEND TIME ON LIMITED WAITING FROM 15 TO 30 MINUTES
BTM	GREENWAY	DYLs
BTM	TYDFIL ROAD	DYLs

WARD	LOCATION	DESCRIPTION
BTM	PANDY LANE	DYLs
BTM	LEWIS STREET MACHEN	DYLs
BTM	BEDWAS HIGH SCHOOL	DYLs AT MAIN SCHOOL GATE
BTM	PANDY ROAD, BEDWAS	DYLs
CEFN FFOREST	FAIRVIEW / STONEHOUSE	DYLs
CROSSKEYS	SILVER STREET, PONTYWAUN	DYLs (SR053973)
CROSSKEYS	CASTLE LANE PONTYWAUN	DYL ON HILL NEAR JNCN WITH NORTH ROAD
CROSSKEYS	RISCA ROAD	RESIDENTS PARKING (SR047289)
CROSSKEYS	COBDEN STREET	REMOVAL OF DISABLED BAY (SR060095)
	B4591 MEDART	
CROSSKEYS	PLACE/GREENMEADOW DRINE JCT	DYLs (SR075355)
CRUMLIN	PEN-Y-FAN POND	DYLs
CRUMLIN	COMMERCIAL ROAD/WHITETHORNE ST	DYLs TO STOP VEHICLES PARKING UP TO JNCN
CRUMLIN	CRUMLIN SQUARE	LTD WAITING & DISABLED BAYS OUTSIDE SHOPS (SR075064)
CWMCARN	NEWPORT ROAD	REMOVAL OF RESIDENTS PARKING BAY
CWMCARN	NEWPORT ROAD	REMOVAL OF LIMITED WAITING (SR069162 PLUS OTHERS - include section opposite PO)
CRUMLIN	PENYFAN ACCESS ROAD	DYLs ON POND ACCESS
DARRAN VALLEY	YSGWYDDWYN	DYLs
DARRAN VALLEY	HILLSIDE TERRACE	DYLs
DERI	GLYNMARCH STREET	REQUEST FOR PARKING RESTRICTIONS AT SCHOOL
FOCHRIW	BROOK ROW/GLYN TCE JUNCTION	DYLs
		DYLs
GELLIGAER	LANE TO SIDE OF SURGERY	DYLs
GILFACH	PARK PLACE	REMOVE SYLs
MAESYCWMMER	PREMIER STORES	LIMITED WAITING
MAESYCWMMER	HAWTIN PARK	DYLs
MORGAN JONES	CRESCENT ROAD	DYLs AT CROSSING POINT
MORGAN JONES	SIR STAFFORD CLOSE	DYLs NEAR FUNERAL HOME
MORGAN JONES	BEDWAS ROAD	DYLs NEAR DJ TYRES (SR030650)
MORGAN JONES	SIR STAFFORD CLOSE	DYLs ON BEND (SR030715)
MORGAN JONES	PARC Y FELIN STREET	DYLs AT ENTRANCE (SR032248)
MORGAN JONES	ACCESS ROAD MORGAN JONES PARK	DYLs
		DYLs
MORGAN JONES	GELLIR FELIN	DYLs
MORGAN JONES	LAWRENCE STREET	CONSIDER FILLING IN GAP IN PERMIT PARKING BAY BETWEEN NO.S 29 & 37
MORGAN JONES	MELVILLE TERRACE	REMOVE DYLs
MORGAN JONES	SOUTH PANDY LANE	RESIDENTS PARKING
MORIAH	WARNE TERRACE ABERTYSSWG	REMOVE SKC
MORIAH	HIGH STRET RHYMNEY	REMOVE PARKING BAYS FORMALISE BUS STOP
NELSON	LLANCAIACH VIEW / TAWEL FAN	DYLs

WARD	LOCATION	DESCRIPTION
NELSON	WERN CRESCENT	DYLs
NELSON	BROOKLANDS AT JNCNWITH B4255	DYLs BOTH SIDES
NELSON	HEOL FAWR	EXTENDED DYLs
NELSON	HIGH STREET	DYLs AT JUNCTION BETWEEN 79 AND 81 (SR67639) & OUTSIDE OR OPPOSITE CHURCH WHERE RD NOT WIDE ENOUGH TO PARK BOTH SIDES (SR070703)
NELSON	HIGH STREET	REMOVE DYLs
NELSON	HIGH STREET	LIMITED WAITING OUTSIDE WELLINGTON STORES
NEW TREDEGAR	BIRCHGROVE	DYLs FOR REFUSE
NEW TREDEGAR	BRISTOL TERRACE, BRITHDIR	DYLs OPPOSITE GARAGE (26)
NEWBRIDGE	MEREDITH TERRACE	RESIDENT PARKING PERMITS REQUESTED (SR074824)
NEWBRIDGE	FOX AVENUE	DYLs
NEWBRIDGE	TYNEWYDD TERRACE	EXTEND POW ACROSS NO 55
NEWBRIDGE	ENTRANCE TO TRECelyn HOUSE	DYLs
NEWBRIDGE	PARK ROAD / HOLLY TERRACE	DYLs
PENGAM	PENGAM ROAD	REVOKE DYLs
PENMAEN	NEW ROAD WOODFIELDSDIE	DYLs
PENMAEN	BRYN HOWARD TERRACE	POLICE VEHICLES ONLY (SCEU)
PENYRHEOL	PLAS HYFRED	DYLs NEAR TRAVELODGE
PENYRHEOL	GLENFEILDS ESTATE CAERPHILLY	DYLs AT ENTRANCE (SR050447)
PONTLLANFRAITH	VALLEY VIEW	DYLs
PONTLLANFRAITH	TRAM ROAD	DYLs (SR070571)
PONTLLANFRAITH	PENMAEN ROAD	REMOVE DYLs
PONTLLANFRAITH	NEWBRIDGE ROAD	DYLs AT JUNCTION WITH ELIM WAY (SR044293)
PONTLLANFRAITH	BRYNTEG AVENUE	CONSIDER REMOVING APPROX 15M DYLs FROM SCHOOL END & SOME FROM PENLLWYN LANE (SR074917)
RHYMNEY	HIGH STREET REAR LANE	DYLs OPPOSITE GARAGE (SR035158)
RISCA	COMMERCIAL ST OUTSIDE LIBRARY	DISABLED BAY (SR050444)
RISCA	FERNLEA	DYLs
RISCA EAST	THISTLE WAY	DYLs
RISCA EAST	SEVERN CLOSE	DYLs
RISCA WEST	TREDEGAR STREET	CONSIDER CONVERTING LIMITED WAITING TO UNRESTRICTED (SR039561 & SR073484)
ST CATTWG	NORTH ROAD, PENALLTA IND EST	DYLs SR050949
ST JAMES	VAN ROAD (IND EST)	DYLs AT WERNDDU COURT
ST JAMES	RUDRY	DYLs NEAR GARTH CLOSE (EXTENSION)
ST MARTINS	MAES GLAS/MEADOW CRESCENT	DYLs AT JUNCTION
ST MARTINS	CLAUDE ROAD	SHORTEN PARKING NEAR 130 (SR027021)
ST MARTINS	FFORDD TRAWS CWM	DYLs NEAR BUST STOP BY LAKE
ST MARTINS	WESTERN IND EST	REVOKE DYLs
ST MARTINS	LANE ACCESSING ABER STATION CAR PARK	DYLs (SR036748)
ST MARTINS	GOODRICH FLATS, VAN ROAD	DYLs SR051664

WARD	LOCATION	DESCRIPTION
ST MARTINS	SPORTS DIRECT SIDE LANE	DYLs FULL LENGTH (SR059018)
ST MARTINS	GOODRICH STREET REAR LANE	PROHIBITION OF DRIVING
ST MARTINS	LUDLOW STREET	INCLUDE RESIDENTS ONLY IN LIMITED WAITING BAYS
ST MARTINS	BARTLETT STREET	INCLUDE RESIDENTS ONLY IN LIMITED WAITING BAYS
ST MARTINS	SOUTHERN STREET	EXTEND LIMITED WAITING BAYS
ST MARTINS	MARKET STREET	DYLs NEEDED IN BUS LANE AS CAN'T ENFORCE FOOTWAY PARKING
ST MARTINS	NORTH VIEW TERRACE	RESIDENTS PARKING
TWYN CARNO	OAKLAND TERRACE	DYLs
YNYSDDU	WATTSVILLE	POD FOR COUNTRYSIDE
YNYSDDU	HILL VIEW	REMOVAL OF DISABLED BAY (SR073275)
YNYSDDU	WESTERN TERRACE, CWMFELINFACH	DYLs OPPOSITE LANE (SR037801)
YSTRAD MYNACH	GEORGE STREET	DYLs
YSTRAD MYNACH	BEDWLWYN ROAD	DYLs
YSTRAD MYNACH	LEWIS STREET	WHEN REVIEWING RESIDENTS PARKING INC NO 42
YSTRAD MYNACH	CEDAR WAY	DYLs AT JUNCTION WITH A472
YSTRAD MYNACH	BUZZARD WAY/Dragon Way JCT, CWM CALON	DYLs
YSTRAD MYNACH	DUFFRYN INDUSTRIAL ESTATE	DYLs
YSTRAD MYNACH	CHURCH STREET	CHANGE LIMITED WAITNG BAYS TO INCLUDE PERMIT HOLDERS
YSTRAD MYNACH	PARK STREET	DYLs
YSTRAD MYNACH	GEORGE STREET & GLENVIEW	CONSIDER DYLs AT JUNCTION WITH PENALLTA ROAD TO FACILITATE BIN COLLECTION
YSTRAD MYNACH	OAKFIELD STREET	REMOVE DYLs OPPOSITE THE SURGERY



CCBC - Equality Impact Assessment Screening Form

This completed form must be appended to any report being proposed for a decision if it determines that a full Equality Impact Assessment is not required

SECTION 1

Which service area and directorate are you from?	
Service Area:	Infrastructure (Transportation Engineering)
Directorate:	Communities

For the majority of these questions, you can tick more than one box as more than one option may be relevant

Q1(a) WHAT ARE YOU SCREENING FOR RELEVANCE?					
Service/Function	Policy/Procedure	Project	Strategy	Plan	Proposal
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q1(b) Please name and describe here: <i>(Press F1 for guidance – top row on keyboard)</i>
Considering the impact of the implementation of Civil Parking Enforcement since the 8 th April 2019.

Q2(a) WHAT DOES Q1a RELATE TO?		
Direct front line service delivery (High)	Indirect front line service delivery (Medium)	Indirect back room service delivery (Low)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Q2(b) DO YOUR CUSTOMERS/CLIENTS ACCESS THIS...?			
Because they need to (High)	Because they have to (Medium)	Because it is automatically provided to everyone in the county borough (Medium)	On an internal basis i.e. staff (Low)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q3 WHAT IS THE POTENTIAL IMPACT ON THE FOLLOWING... High, Medium and Low do not mean the same as positive or negative – a high impact could be a positive impact on a particular group... Is your proposal likely to impact disproportionately in any way (good or bad) on a particular group?

	High Impact (High)	Medium Impact (Medium)	Low Impact (Low)	Don't Know (High)
Children/Young People	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Older People (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Asylum Seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gypsies & Travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender Reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carers (inc. Young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marriage & Civil Partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy & Maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Q4 WHAT ENGAGEMENT / CONSULTATION / CO-PRODUCTIVE APPROACHES WILL YOU UNDERTAKE? Please provide details below – either of your planned activities or your reasons for not undertaking engagement. (Press F1 for guidance – top row on keyboard)

Officers will continue to review and respond to requests from Members and the public and any feedback on the service.

Q5(a) HOW VISIBLE IS THIS INITIATIVE TO THE GENERAL PUBLIC?		
High Visibility (High)	Medium Visibility (Medium)	Low Visibility (Low)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(b) WHAT IS THE POTENTIAL RISK TO THE COUNCIL'S REPUTATION? (Consider the following impacts – legal, financial, political, media, public perception etc...)		
High Risk (High)	Medium Risk (Medium)	Low Risk (Low)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Q6 Will this initiative have an impact (however minor) on any other Council service?	
Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>
If Yes, please provide details below	

Q7 HOW DID YOU SCORE? Please tick the relevant box	
<p>Q3 counts as one despite the large number of groups – use the highest recorded impact when calculating your score.</p> <p>This is not an exact science – a high result might not necessarily result in a full EIA report e.g. it may be governed by other legislation or by Welsh Government, resulting in a lack of control at our end.</p> <p>The most important thing is your answer to Q8...</p>	
Mostly <u>HIGH</u> and/or <u>MEDIUM</u> → HIGH PRIORITY →	<input type="checkbox"/> EIA to be completed. Please go to Section 2.
Mostly <u>LOW</u> → LOW PRIORITY/NOT RELEVANT →	<input checked="" type="checkbox"/> Do not complete EIA. Go to Q8 followed by Section 2.

Q8 If you determine that this initiative is not relevant for an EIA report; you must provide a full explanation here. Please ensure that you cover all of the relevant protected characteristic groups. (Press F1 for guidance – top row on keyboard)

An EIA was considered at the time a decision was taken to implement CPE. This current report is only a review of CPE since implementation. No changes to the powers or policy under CPE are proposed at this time.

SECTION 2

Screening Completed by:

Name:	Clive Campbell
Job Title:	Transportation Engineering Manager
Date:	14 August 2019

Head of Service Approval:

Name:	Marcus Lloyd
Job Title:	Head of Infrastructure
Date:	19-9-19