

# ANNUAL REPORT

MAY 2013 - MAY 2014



Councillor Christine Forehead

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**ELECTORAL WARD:** St. James

**PARTY:** Labour

## **PROFILE:**

Cabinet Member for HR & Governance / Business Manager and Leader of Van Community Council and Older Persons Champion.

## **COUNCIL COMMITTEES**

Council

Cabinet

Democratic Services Committee

Appointments Committee (Chief Officer Related Posts/Heads of Service)

Improving Governance Board

## **SUBCOMMITTEES/WORKING PARTIES/PANELS**

Corporate Health and Safety Committee (until February 2014)

Caerphilly Town Centre Management Group

Joint Consultative Committee

Gwent Police and Crime Panel

## **OUTSIDE BODIES AND ASSOCIATIONS**

Citizens Advice Bureau Trustee Board

Greater Gwent (Torfaen) Pension Fund Management Group

Joint Council For Wales  
Valleys Regional Equality Council

### **SCHOOL GOVERNING BODY**

I am Chair of Governors of St James Primary School.

### **ATTENDANCE**

From May 2013 to May 2014 my attendance at Council meetings was as follows:

<u>Meeting</u>	<u>No. Attended</u>	<u>No. Held</u>
Council	8	9
Cabinet	18	22
Democratic Services Committee	4	5

### **TRAINING AND DEVELOPMENT**

I undertook the following training and development seminars and courses: -

Area Forum Expenditure	Welsh Index of Multiple Deprivation
South Wales Programme (Presentation)	E Voting
Medium Term Financial Plan	Social Services and Wellbeing Bill
Appointments	
Freedom of Information and Data Protection	Managing Conflict

### **CONSTITUENCY ACTIVITY**

I do not hold surgeries, as my constituents prefer to contact me in person or by telephone and email, I operate an open door policy for all my constituents.

As Chair of Governors for St James Primary School I am actively involved in all aspects of the school.

I made referrals to the Highways department in relation to the condition of the roads within the ward and request repairs where required e.g. potholes. I also made referrals to the Environment Department and Social Services Department on behalf of constituents.

As Leader of the Community Council I promoted local projects and activities in my ward, including the Annual Summer Play Scheme and other events throughout the year. Unfortunately last years Christmas Soup and Carol Concert was cancelled due to the lack of a pianist but we hope that this years event will go ahead as planned.

I was actively involved in the local Community Centre and still Chair the AGM every year.

I worked with and attended Communities First Partnership meetings and contributed where I was able to any ongoing projects.

I attended PACT meeting and regularly highlighted issues on behalf of constituents.

I met with the Housing Team at Lansbury Park as and when required and signposted tenants with concerns about Welfare Reform to the appropriate Officers.