

# ANNUAL REPORT

MAY 2022 - MAY 2023



Councillor Philippa Leonard

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**ELECTORAL WARD:** Risca East

**PARTY:** Labour

**PROFILE:** Ward Member for Risca East  
Cabinet Member for Planning & Public Protection

## **COUNCIL COMMITTEES:**

Council

Cabinet

Cabinet as Trustees of Blackwood Miners Institute

Cabinet as Trustees for Cwmcarn Memorial Cottage Hospital Fund

Cabinet as Trustees for Dafydd Williams Park Caerphilly

Rights of Way Cabinet Committee

Pensions/Compensation Committee

## **SUBCOMMITTEES/WORKING PARTIES/PANELS:**

Community Council Liaison Sup-Committee

Caerphilly Community Safety Delivery Group

Corporate Joint Consultive Committee

Monmouthshire and Brecon Canal - Crumlin Arm Working Group

Risca Town Centre Management Group

View Point Panel

## **OUTSIDE BODIES AND ASSOCIATIONS:**

Domestic Abuse Champion  
Domestic Abuse Forum  
Equalities/Unit Over Division Champion  
Safer Caerphilly Community Safety Partnership  
South East Wales Strategic Planning Group  
Strategic Planning Panel  
Welsh Centre for International Affairs

## **SCHOOL GOVERNING BODY:**

Governor Risca Community Comprehensive

## **ATTENDANCE:**

To view my attendance record, please follow the link below:

<https://democracy.caerphilly.gov.uk/mgUserAttendanceSummary.aspx?LLL=0>

## **TRAINING AND DEVELOPMENT**

Local Development Plan  
Code of Conduct Training  
Introduction to Scrutiny  
Equalities & Diversity Training  
WLGA Leadership Programme Training  
Housing Rent Act Seminar  
Developments of National Significance Seminar  
Performance Framework & Corporate Plan Seminar  
Violence Against Women, Domestic Abuse & Sexual Violence Training  
Public Speaking Training  
Houses in Multiple Occupation  
Equalities & Unconscious Bias

## **CABINET MEMBER ACTIVITY**

As Cabinet Member for Planning & Public Protection I acted as the Cabinet expert in these areas, to ensure that the views and needs of the service are built into the Council's policy framework and the decision-making process. I attended Scrutiny meetings where I regularly updated other Members about my key portfolio activities.

Along with my regularly scheduled committee, cabinet and council meetings during 2022/23, I also attended the following Teams events and meetings:

Photocalls – (Promote New CCTV & Operation Santa), Tour of Borough & numerous site visits, Launch of Cwmcarn Drive, LGC Awards Ceremony, visit Archaeological Dig at Twmbarlwm, Pride Caerffili, GAVO Achievements Awards, Sport Caerphilly Awards Ceremony, New Trains Showcase Caerphilly Station, Transitional Accommodation Capital Programme Project Board, Ministerial meetings, Boundary Commission Review

I also met regularly with the Chief Executive, Directors, Heads of Service, Police and Crime Commissioner and Trade Unions with regard to my portfolio priorities.

## **WARD ACTIVITY**

Over the past year I have continued carrying out my role as a Councillor, representing my community and providing assistance to my constituents.

Resumed fortnightly surgeries for residents every other Friday each month at TLC Café, Ty Sign, 11.00am – 12.00pm

Dealing with on-going complaints via emails or telephone from residents regarding:

- Overgrown hedges
- Broken fences
- Bins not being emptied
- Parking enforcement
- WHQS contractors
- Dog waste bins etc emptying, requests for additional bins
- Grass cutting and weed control
- Neighbour disputes including boundary walls, noise etc
- Cutting of hedges during nesting season
- Help Organise Christmas Fayre at Community Centre
- Helped organise out door cinema Event on spa field Ty Sign

I attended the Cenotaph and Remembrance Services to pay respects to our war heroes.

Continued as a Covid-19 volunteer:

Helping in the community doing various tasks, collecting prescriptions, chatting to the elderly and vulnerable with telephone calls, delivering food, involved in 'Tin on the Wall' collecting food donations from residents for the Risca Food Bank.

Held meeting with various officers regarding parking issues on Elm Drive Ty Sign

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Held meetings with Stagecoach Bus company to reinstate bus service to Ty Sign.

Held meetings with regard to refurbishment of Channel View Community Centre.

Attended Caerphilly Pride Event as Equalities Champion

Attend bi-monthly meetings and chair Channel View Management Committee

Attend monthly meetings as a Community Councillor