

# ANNUAL REPORT

MAY 2012 - MAY 2013



Councillor Christine Forehead

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**ELECTORAL WARD:** St. James

**PARTY:** Labour

## **PROFILE:**

Cabinet Member for HR & Governance / Business Manager and Leader of Van Community Council and Older Persons Champion.

## **COUNCIL COMMITTEES**

Council

Cabinet

Democratic Services Committee

Appointments Committee (Chief Officer Related Posts/Heads of Service)

## **SUBCOMMITTEES/WORKING PARTIES/PANELS**

Corporate Health and Safety Committee

Caerphilly Town Centre Management Group

Joint Consultative Committee

## **OUTSIDE BODIES AND ASSOCIATIONS**

Citizens Advice Bureau Trustee Board

Greater Gwent (Torfaen) Pension Fund Management Group

Joint Council For Wales

Valleys Regional Equality Council

## **SCHOOL GOVERNING BODY**

I am Chair of Governors of St James Primary School.

## **ATTENDANCE**

From May 2012 to May 2013 my attendance at Council meetings was as follows:

<u>Meeting</u>	<u>No. Attended</u>	<u>No. Held</u>
Council	9	9
Cabinet	18	21
Democratic Services Committee	3	3

## **TRAINING AND DEVELOPMENT**

I undertook the following training and development seminars and courses: -

Code of Conduct	Nant Llesg
Appointments	Aneurin Bevan Health Board
Winter Maintenance	South Wales Fire and Rescue
Welfare Reform	Medium Term Financial Plan

## **CONSTITUENCY ACTIVITY**

I do not hold surgeries, as my constituents prefer to contact me in person or by telephone and email, I operate an open door policy for all my constituents.

As part of my duties as Chair of Governors, I accompanied a group of 36 pupils from St James Primary School agreed between 9 and 11, on a school trip to Paris and Disneyland Paris; along with their teachers I provided supervisory support throughout the visit.

I reported highways concerns regarding both the speed of vehicles travelling within the ward and the road conditions/repairs required throughout the area to the relevant departments.

As Leader of the Community Council I promoted local projects and activities in my ward, including the Annual Summer Play Scheme, the Christmas Soup and Carol Concert and other events throughout the year.

I was actively involved in the local Community Centre and Chair the AGM every year.

I worked with and attend Communities First Partnership meetings and contributed to their projects.

I attended PACT meetings and regularly highlighted issues of concern on behalf of constituents.

I attended monthly meetings with the area Housing Office Team at Lansbury Park and work with Officers and other Councillors to find appropriate housing solutions for constituents.

Over the past 12 months I had been actively involved in the implementation of the living wage.