



## **HOUSING AND REGENERATION SCRUTINY COMMITTEE – 1ST FEBRUARY 2022**

**SUBJECT: ECONOMY AND ENVIRONMENT 2021/22 BUDGET MONITORING  
REPORT (PERIOD 7)**

**REPORT BY: CORPORATE DIRECTOR FOR ECONOMY AND ENVIRONMENT**

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### **1. PURPOSE OF REPORT**

- 1.1 To inform members of projected revenue expenditure for the Economy & Environment Directorate for the 2021/22 financial year. Service Divisions include Regeneration & Planning Division, Infrastructure Services Division, Public Protection Division and Community & Leisure Services Division.

### **2. SUMMARY**

- 2.1 The report summarises the most recent budget monitoring projections for 2021/2022 based on the latest available financial information.
- 2.2 The attached appendices outline more detailed budget monitoring figures for each of the Council Fund Services outlined in paragraph 1.1 above

### **3. RECOMMENDATIONS**

- 3.1 Housing and Regeneration Scrutiny Committee Members are requested to note the contents of this report and the detailed budget monitoring pages that follow in respect of the Regeneration & Planning Division, which is the only division that falls within the remit of this Scrutiny Committee.

### **4. REASONS FOR THE RECOMMENDATIONS**

- 4.1 The Council Budget is based on the achievement of both expenditure and income targets. In order to ensure that these are met, and the Council's financial integrity is maintained Directors are required to review income and expenditure trends.

### **5. THE REPORT**

#### **5.1 INTRODUCTION**

- 5.1.1 The report outlines the revenue budget position for each of the service Divisions that form part of the Economy & Environment Directorate based on the most current financial information available. Projected outturn figures for the financial year are compared with the budget to show the anticipated under/overspends. More detailed budget monitoring figures are shown in the appendices 1a to 1d.

5.1.2 The table 1 below summarises the present budget monitoring position, with an overall Directorate underspend of £1,118k, but exclusive of ring-fenced budgets is projecting an underspend of £388k. Appendices 1a to 1d provide more detail on the budget variation projections for each Service Division.

TABLE 1	Estimate 2021/2022	Revised Estimate 2021/2022	Outturn 2021/2022	Variance 2021/2022
Regeneration & Planning Division	2,866	2,866	2,357	509
Infrastructure Division	20,694	20,694	20,209	485
Public Protection Division	7,543	7,543	7,316	227
Community & Leisure Services Division	22,284	22,284	22,336	(52)
Directorate General	178	178	229	(51)
<b>NET DIRECTORATE</b>	<b>53,565</b>	<b>53,565</b>	<b>52,447</b>	<b>1,118</b>
Home to School Transport - ring fenced under spend				357
Social Services Transport – ring fenced under spend				159
Cemeteries Task & Finish – ring fenced under spend				214
<b>NET DIRECTORATE under spend (excluding ring fenced budgets)</b>				<b>388</b>

## 5.2 REGENERATION & PLANNING DIVISION

- 5.2.1 Overall, the service division presently has a projected underspend of £509k for the 2021-22 financial year, full details are provided in Appendix 1
- 5.2.2 Development Control is reporting underspend of £85k primarily due to salary savings due to delays in filling vacant posts. Income is projected to be slightly above budget but is very volatile and will be monitored during the year.
- 5.2.3 Building Control is reporting underspend of £120k due in the main to delays in filling vacant posts and income levels being better than anticipated. The income level is volatile and will be monitored during the year.
- 5.2.4 Strategic Planning is presently projecting a net breakeven position. This is due in the main to a delay in the filling of a vacant post and staff on reduced working hours. This is after the agreed ringfencing of the Community Infrastructure Levy (CIL) and the agreed transfer from the LDP reserve.
- 5.2.5 Regeneration & Planning Administrative Support are projecting a £34k underspend this is due in the main to salary savings due to delays in filling vacant posts.
- 5.2.6 GIS/Land Gazetteer support services is projecting an underspend of £17k due to delays in filling of vacant posts.
- 5.2.7 Land charge services are projecting a very small overspend. The income level is volatile and will be monitored during the year.
- 5.2.8 Business Support and Urban Renewal are projecting a net £94k underspend, primarily due to savings linked to home working such as mileage, room hire, printing, stationary, postage, publicity and project work together with a small over achievement of income in Bargoed Unit shops along with additional recharges into the various grant scheme and salary savings due

to delays in filling vacant posts, offset by additional NNDR for an acquired property in Caerphilly pending demolition. This is after the agreed use of reserves for the International Trade Support Officer.

- 5.2.9 Town Centre Management is projecting an underspend of £26k, due in the main savings relating to a delay in filling a vacant post along with reduced mileage, postage costs together with an additional grant to offset additional costs relating to the ongoing costs of Wi-Fi in the town centres.
- 5.2.10 There is a projected £46k overspend in relation to industrial properties primarily due to shortfall in property rents of £100k linked to units being unoccupied, including Cherry Trees offset in the main to reductions in NNDR costs and utility costs. The industrial and office property portfolio should generate income of £2.16million to the Council. The service is proactively seeking to ensure vacant units are let as quickly as possible by identifying businesses interested in taking up a rental.
- 5.2.11 Overall Tourism Venues are reporting combined overspend of £29k. Covid 19 has had a significant impact on the tourism venues due to restricted service provision. Where possible loss of income claims will be submitted and estimates are included. The main beneficiaries of these at this stage are Llancaich Fawr and Cwmcarn. Further details are below: -
- Llancaiach Fawr is projecting an overspend of £14k at present mainly due to reduced income levels offset by salary savings. Lifting of further restrictions from WG could aid this position which will be closely monitored in year.
  - Cwmcarn VC is projecting a small underspend of £6k due in the main to better than expected income levels due to the scenic drive opening. At present CCBC and NRW have an agreement to split any profits 50/50.
  - Winding House is predicting an underspend of £20k due in the main to a one-off savings on NNDR due to a revaluation.
  - Caerphilly Visitor Centre is predicting a £33k overspend due in the main to unachievable income targets due to the current restrictions although the manager has advised that his current income is increasing.
  - Blackwood Miners Institute is projecting a small underspend of £27k due in the main to reduced utility costs and artistes' fees offset by reductions in income for the shows.
  - Arts Development is projecting a small underspend of £15k due to reduced artistes' fees and associated costs.
- 5.2.12 Tourism Events are projecting a net underspend of £19k. There have been no events taking place this year, but plans are in place subject to agreement for revised "Christmas Market events" to take place along with a virtual snoopy trail.
- 5.2.13 Community Regeneration is projecting a net £131k underspend due to staff vacancies and associated costs after the transfer of staff to Caerphilly Cares. This is after the agreed use of reserves for the Apprentice Officer.
- 5.2.14 There is a very small underspend in senior management support of £5k due to staff not being paid at the top of the incremental scale. This is after the agreed use of reserves for the Placeshaping Manager.
- 5.2.15 Children and Communities Grant (CCG), C4W and C4WPlus Additional Funding initiatives are all fully funded from grant, currently all three are projecting underspends which total £359k. This has no effect on the outturns as the grant only funds the actual spend on the projects.

### **5.3 Conclusion**

- 5.3.1 Members are advised that Regeneration & Planning only is the only division within the Economy & Environment Directorate which is in the remit of this scrutiny committee. Overall,

the Directorate provides a very diverse range of front-line services to residents and businesses. The overall Directorate has a budget totalling £53.565m. with a projected net underspend of £388k in a very turbulent year where service provision and ability to achieve income has been significantly disrupted. Financial pressures this year, have been further significantly increased by the impact the Covid 19 crisis has had on service provision, with a number of services not being provided or being significantly curtailed and some services experiencing significant reductions in income generation. The operational managers will endeavour to ensure however that service net expenditure does not exceed the budget available and where applicable income loss claims will be submitted to WG.

## **6. ASSUMPTIONS**

- 6.1 Assumptions linked to this report were detailed in the budget report to Council on 24th February 2021.
- 6.2 The projected outturn position is based on actual income and expenditure details to the end of October 2021.
- 6.3 Forecasts have been made following discussions with Managers based on current information available.
- 6.4 All assumptions are linked to Covid 19 and the possible lifting of any restrictions that take place.
- 6.5 An exercise took place to advise WG of net external income losses for April to June 2021, in the context that these will be funded by WG. Further claims are expected and projections are included where applicable in this report.

## **7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT**

- 7.1 An IIA is not necessary for this Information Only Report.

## **8. FINANCIAL IMPLICATIONS**

- 8.1 As detailed throughout the report.

## **9. PERSONNEL IMPLICATIONS**

- 9.1 There are no direct personnel implications arising from this report.

## **10. CONSULTATIONS**

- 10.1 There are no consultation responses that have not been reflected in this report.

## **11. STATUTORY POWER.**

- 11.1 Local Government Acts 1972 and 2003 and the Council's Financial Regulations.

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## Consultees

Councillor J Ridgewell, Chair Housing & Regeneration Scrutiny Committee  
Councillor M Adams, Vice Chair Housing & Regeneration Scrutiny Committee  
Christina Harray, Chief Executive  
D Street, Corporate Director Social Services & Housing  
Mark S Williams, Corporate Director for Economy & Environment  
Rhian Kyte, Head of Regeneration and Planning  
Steve Harris, Head of Financial Services & S151 Officer  
Cllr E. Stenner, Cabinet Member for Performance, Economy & Enterprise  
Cllr A. Whitcombe, Cabinet Member for Sustainability, Planning & Fleet

## Appendices:

Appendix 1A Budget Monitoring Report - Regeneration and Planning  
Appendix 1B Budget Monitoring Report - Infrastructure Services Division  
Appendix 1C Budget Monitoring Report - Public Protection Division  
Appendix 1D Budget Monitoring Report - Community and Leisure Services

## Background Papers:

Council (24/02/21) – Budget Proposals for 2021/22 and Medium-Term Financial Outlook