

Action Area: E4 – Asset Management

Contribution to the 4 Well-being Objectives:

Positive Change— A shared commitment to improving the way we work together.

Collaboratively the PSB partners have a huge number of assets and the opportunities for shared use and collaboration need to be explored.

Positive Start – Providing our future generations with access to facilities that can provide them with the best start in life

Positive People— Enabling our residents to easily access our services to empower them to reach their potential e.g. assets that provide support to the community.

Positive Places— Enabling our communities to be resilient and sustainable. The potential benefits from sharing and maximising assets include reduced costs, increased utilisation and efficiency, reduced energy usage, a reduced collective carbon footprint, which will have a positive impact on our local communities.

Contribution to the 7 Well-being Goals:

A prosperous Wales, A resilient Wales, A healthier Wales, A globally responsible Wales.

Performance measures where identifiable	Is there a risk this will not be achieved?
E4.1 – Maximise the use and value of all our assets	
E4.2 – Work together to reduce our energy use and increase our generation and use of green energy	
Quantifiable measures	

Evidence

- Public Sector Hub based in Ty Penallta and Public/Private sector hub in the Winding house ready to open as soon as it is safe to do so in line with WG guidelines.
- Awaiting the recommendations from the Flexible Working review and Corporate Walk in services review to progress with certain Service Area Asset Management Plans- both reviews have received positive feedback from the transformation board.
- Liaising with other public sector organisations to establish their short, medium and long-term estate goals and where we can provide support regarding co location- currently aiding WAST to expand and double their presence in the Caerphilly borough.
- Gwent Electric Vehicle (EV) charging points and fleet review undertaken- The ULEV funded EV charging points are now fully operational and we are seeing steadily increasing usage across the county borough
- Safeguarding hub has been created in Foxes Lane where the Police have co located with Social Services and health

Ref	Key Tasks	Progress
<p>A</p> <p>A1</p> <p>A2</p>	<p>Identify current use of buildings and opportunities for shared use with PSB Partners. Split into different assets (land, transport, supporting delivery etc.)</p> <p>Chairs to review the current working group and identify key individuals to be participate in the group to enhance further collaborative working</p> <p>CCBC to produce a cabinet report and obtain approval regarding the decision on the charging policy for a One Public Sector Estate.</p>	<p>Recommendations for the walk-in services review have been put forward to the transformation board, receiving positive feedback. Both these recommendations and the flexible working review outcomes will provide a clear steer on the asset availability for PSB partners. Mark Faulkner has also agreed an expansion for the ambulance station on the Tredomen campus.</p> <p>Report was produced and taken forward, the agreed approach was to review this on a case by case basis providing a partnership rate to ensure an effective use of public assets and the public purse. Discussions regarding charging were also had during the first One public estates meeting chaired by Pam Kelly, in conclusion it would be beneficial if a one rate charge for the Public purse was produced.</p>
<p>B</p> <p>B.1</p> <p>B.2</p>	<p>Identify and explore opportunities for collaborative working with PSB Partners and report on progress. Share expertise where possible. Liaise with other public sector organisations on their short, medium and long term asset goals. Support COVID recovery work e.g. vaccination centre at Ty Penallta.</p> <p>Liaise with Kieran Mchugh in Gwent Police. Kieran currently has provided one of Gwent Police's short-term estate issues. CCBC have a potential solution and awaiting for Kieran to review and respond.</p> <p>Attend the One Public Estates Leads meeting held by the Chief Constable to contribute to the wider Gwent collaboration piece.</p>	<p>CCBC has provided Gwent Police with several suitable options, however they have recently identified internal space that they are able to utilise for their short-term needs. Any further requirements are awaited from Gwent Police and will be explored between CCBC and Gwent Police.</p> <p>CCBC attended the One Public Estates meeting. Pam Kelly asked the attendees to think about who would like to chair the group. Pam Kelly stated that a discovery day would be arranged within 2 months of the initial meeting. The group agreed a term of reference with simple governance would be beneficial.</p>
<p>C</p>	<p>Link with Ystadau Cymru</p>	<p>Chair of chair meetings attended to discuss best practice- Awaiting next quarterly meeting invite.</p>

C.1	CCBC attendance at the chair of chair meetings on a quarterly basis to discuss best practice and share ongoing collaborative opportunities for CCBC and the wider Gwent area.	
<p>D</p> <p>D.1</p> <p>D.2</p>	<p>Currently reviewing the potential for a Public Sector Hub based in Ty Penallta and a Private/Public Hub at the Winding House. Creation of a safeguarding hub at Foxes Lane with CCBC, Police and Health</p> <p>Public Sector and Private Public Sector Hub due to start June 2021</p> <p>The police have moved into Foxes lane in February 2021- Action Complete.</p>	<p>Public Sector Hub based in Ty Penallta and Public/Private sector hub in the Winding house funded by Welsh Government's Valleys Task Force Programme ready to open as soon as it is safe to do so in line with WG guidelines. Bespoke Covid – safe furniture has been delivered to the sites and enhancements to existing wifi connectivity.</p> <p>The service offered at both venues includes:</p> <ul style="list-style-type: none"> • 9 accessible socially distanced workstations at both locations • Parking • Existing staff at both locations to provide reception and support • Access to a cafeteria or coffee shop – Penallta House is not yet open for business, but users will be able to use vending machines (if the building is re-opened for this service prior to the return of CCBC staff) • Meeting room(s) at Penallta House are available for extra security and privacy bookable in advance – not available until building is re-opened to staff • Links to other council business support services, with relevant phone numbers on display • Pricing – Free of Charge for public sector partners in Tredomen as a reciprocal arrangement will be implemented; £10 per session in NTWH, but a pilot project has been implemented to reduce to zero initially for local residents (in the Heads of the Valleys area) • Welcome pack for all service users, including <ul style="list-style-type: none"> ○ Leaflets for other CCBC venues ○ Details of local services, including shops, post office, walks and other points of interest ○ Relevant Council and partner contact numbers such as Business Support, Planning, Trading Standards, Env Health, etc. <p>D.2 Action complete as the police have moved into Foxes Lane.</p>
<p>E</p> <p>E.1</p>	Investigate any available Welsh Government funding that could assist the group in achieving its objectives.	Ongoing.

	Creation of a flowchart regarding the key individuals who will be able to identify funding.	Awaiting to review when Caerphilly PSB transforms into the Gwent PSB.
F	Increase our use of electric vehicles and charge point infrastructure in response to the Gwent Electric Vehicle charge points and fleet review.	On 11th November 2020 CCBC's Cabinet approved funding of £297,371 to install EV charging points at Tir y Berth Depot, Tredomen House and Ty Penallta. This infrastructure, which should allow up to 100 electric vehicles to be introduced into the Authority's fleet, is on target to be installed by May 2021.
F.1	Work is being undertaken to identify vehicles across CCBC's fleet which can be changed for ultra-low emissions vehicles (ULEV). A programme for the first 100 vehicles to transition to ULEVs is being developed	The CCBC programme is well underway with the first fully electric vehicles being delivered. Discussions are ongoing with key service areas to discuss programmes to transition to ULEVs and to provide the necessary infrastructure to support them
F.2	A second phase of infrastructure installation is being developed, including charging "hubs" across the county borough.	Gwent Police and Caerphilly Council are sharing information and good practice on Electric Vehicles and Gwent Police intend to install 100 charge points in 20 premises by 2025.
F.3	Longer-term plans for the transition of the whole of the Authority's vehicles to ULEVs is being developed	Additional funding of £300,000 has been received from Welsh Government to install EV charging infrastructure at CCBC depots
F.4	Work is being undertaken to develop robust travel hierarchy and procedures to reduce "grey fleet" mileage.	The Council is developing a 10 year plan to transition the entire fleet to ULEVs. The supporting work on developing a robust travel hierarchy is underway and is including assessing systems being used by other organisations and reviewing existing Council processes and policies
<p>Guidance sought from the Public Services Board</p> <p>None – for information only</p>		