

# ANNUAL REPORT

MAY 2020 - MAY 2021



Councillor Colin Gordon

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**ELECTORAL WARD:** Pontllanfraith

**PARTY:** Labour

**PROFILE:** Cabinet Member for Corporate Services

## **COUNCIL COMMITTEES**

Council  
Cabinet  
Cabinet as Trustees for Blackwood Miners Institute  
Appointments Committee  
Investigating and Disciplinary Committee  
Rights of Way Cabinet Committee

## **SUBCOMMITTEES/WORKING PARTIES/PANELS**

Corporate Health and Safety Committee  
Corporate Joint Consultative Committee (JCC)  
Pensions/Compensation Committee  
View-point Panel

## **OUTSIDE BODIES**

Catalogue Supplies Joint Committee  
Citizens Advice Bureau Trustee Board  
Domestic Abuse Champion  
Mental Health Champion

Joint Council for Wales  
Welsh Church Fund  
Welsh Purchasing Consortium

## **SCHOOL GOVERNING BODIES**

Bryn Primary School

## **ATTENDANCE**

To view my attendance record, please follow the link below:

<https://democracy.caerphilly.gov.uk/mgUserAttendanceSummary.aspx?LLL=0>

## **TRAINING AND DEVELOPMENT**

Armed Forces Covenant Training (recommended)  
2021 Census (seminar)  
Mass Vaccination Programme (seminar)  
Homelessness (seminar)  
Treasury Management (seminar)

## **CABINET MEMBER ACTIVITY**

Lockdown brought many new challenges to my Cabinet role, with daily updates and situations never before experienced.

As Cabinet Member for Corporate Services, I acted as the Cabinet expert in these areas, to ensure that the views and needs of the service are built into the Council's policy framework and the decision-making process. I attended Scrutiny meetings where I regularly updated other Members about my key portfolio activities.

Along with my regularly scheduled committee, cabinet and council meetings during 2020/21, I also attended the following events and meetings:

HR Strategy Group, Digital Leadership Group, Boundary Commission Working Group, JCC meetings, WLGA, Flexible Working Proposals, Caerphilly Placemaking Plan.

I also met regularly with Heads of Service, Directors, the Chief Executive, Police and Crime Commissioner and Trade Unions with regard to my portfolio priorities.

## **WARD ACTIVITY**

During lockdown I continued carrying out my role as a Councillor, representing my community and providing assistance during a difficult time.

I am Vice Chair of the Penllwyn Partnership, which provides assistance to and identifies funding for local projects.

Unfortunately, my fellow Pontllanfraith Councillors Mike Adams and Gez Kirby, and I were unable to hold our monthly surgeries at Penllwyn Millennium Centre, Springfield Resource Centre and Islwyn Bowls Club. However, we intend to resume these when the current restrictions are lifted. Constituents are welcome to contact me by telephone or email.

I have participated in numerous virtual Council meetings, School Governors meetings and community based organisations as follows:

Bryn Primary School  
Councillor/Police Liaison

## Penllwyn Community Partnership

I worked with fellow Pontllanfraith Councillors and various Ward Councillors, Council Officers, Local Ward Police Officers and numerous other bodies to address residents' concerns in relation to the following matters:

Drainage problems throughout the ward

Grass cutting

Housing problems

Parking issues

Potholes/road repairs

Replacing stolen/vandalised signs