

ANNUAL REPORT

MAY 2018 - MAY 2019



Councillor Colin Gordon

ADDRESS: Penallta House
Tredomen
Ystrad Mynach
CF82 7PG

TELEPHONE: 01495 220786

EMAIL ADDRESS: colingordon@caerphilly.gov.uk

ELECTORAL WARD: Pontllanfraith

PARTY: Labour

PROFILE: Cabinet Member for Corporate Services

COUNCIL COMMITTEES

Council

Cabinet

Cabinet as Trustees for Blackwood Miners Institute

Appointments Committee

Investigating and Disciplinary Committee

Corporate Joint Consultative Committee

Rights of Way Cabinet Committee

OUTSIDE BODIES

Association of Public Services Excellence – Welsh Regional Committee

Catalogue Supplies Joint Committee

Citizens Advice Bureau Trustee Board

Domestic Abuse Champion

Joint Council for Wales

Prosiect Gwyrdd Joint Committee

Welsh Church Fund

Welsh Purchasing Consortium

ATTENDANCE

From May 2018 to May 2019 my attendance at Council meetings was as follows:

| <u>Meeting</u> | <u>No. Attended</u> | <u>No. Held</u> |
|--|---------------------|-----------------|
| Appointments Committee | 1 | 3 |
| Cabinet | 22 | 23 |
| Cabinet as Trustees for BMI | 2 | 3 |
| Council | 11 | 11 |
| Investigating and Disciplinary Committee | 1 | 1 |
| Joint Consultative Committee | 3 | 3 |
| Pensions Compensation Committee | 4 | 6 |
| Corporate Health & Safety Committee | 2 | 3 |
| Rights of Way Cabinet Committee | 1 | 1 |

TRAINING AND DEVELOPMENT

I undertook the following training and development seminars and courses: -

Sport and Active Recreation Strategy (Seminar)
Gwent Police Station Closures (Seminar)
PDR Training
Unconscious Bias in Decision Making (Recommended)
Universal Credit (Seminar)
Medium Term Financial Plan (Seminar)
Rights of Way Committee (Mandatory)
The Appeals Process – Planning (Recommended)

CABINET MEMBER ACTIVITY

As Cabinet Member for Corporate Services, I acted as the Cabinet expert in these areas, to ensure that the views and needs of the service are built into the Council's policy framework and the decision making process. I attended Scrutiny meetings where I regularly updated other Members about my key portfolio activities.

Along with my regularly scheduled committee, cabinet and council meetings during 2018/19. I also attended the following events and meetings:-

HR Strategy Group, County Armed Forces Day, Joint Council for Wales Meeting, Youth Forum Conference, Microsoft Technology Centre visit, visit to sheltered housing schemes, Caerphilly Homes Pop Up Community Event, Merchant Navy Day, Voluntary Sectors Awards Evening, Caerphilly Remembers Event, Blackwood Street Pastors AGM, Carers Support, MTFP Drop in sessions – Risca & Blackwood, Looked After Children Achievement Awards Evening – Older & Younger Group, Holocaust Memorial Day, Commonwealth Flag Day, Apprentice Induction Session.

I also met regularly with Heads of Service, Directors, the Chief Executive, Police and Crime Commissioner and Trade Unions with regard to my portfolio priorities.

CONSTITUENCY ACTIVITY

I am Vice Chairman of the Penllwyn Partnership, which provides assistance to and identifies funding for local projects.

During the last year, together with my Pontllanfraith Councillors Mike Adams and Gez Kirby, I held monthly surgeries at Penllwyn Millennium Centre, Springfield Resource Centre and Islwyn Bowls Club. Constituents are welcome to contact me by telephone or email.

I have participated in numerous Council meetings, School Governors meetings and community based organisations as follows:-

Bryn Primary School
Councillor/Police Liaison
Penllwyn Community Partnership

I worked with fellow Pontllanfraith Councillors and various Ward Councillors, Council Officers, Local Ward Police Officers and numerous other bodies to address residents' concerns in relation to the following matters:-

Drainage problems throughout the ward
Grass cutting
Housing problems
Parking issues
Potholes/road repairs
Replacing stolen/vandalised signs