

ANNUAL REPORT

MAY 2016 - MAY 2017



Councillor Tom Williams MBE

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ELECTORAL WARD: Cefn Fforest

PARTY: Labour

PROFILE:

Cabinet Member for Highways Transportation & Engineering

COUNCIL COMMITTEES

Council

Cabinet

Investigating and Disciplinary Committee (Substitute)

SUBCOMMITTEES/WORKING PARTIES/PANELS

Joint Consultative Committee

Rights of Way Cabinet Committee

Blackwood Town Centre Management Group

Monmouthshire and Brecon Canal – Crumlin Arm Working Group

Pensions Compensation Committee

OUTSIDE BODIES AND ASSOCIATIONS

Association of Public Services Excellence (formerly APSE) - Welsh Regional Committee

Monmouthshire and Brecon Canal Regeneration Partnership

South East Wales Transport Alliance

South Wales Regional Aggregates Working Party

SCHOOL GOVERNING BODY

Blackwood Comprehensive School

Cefn Fforest Primary School

ATTENDANCE

From May 2016 to May 2017 my attendance at Council meetings was as follows:

<u>Meeting</u>	<u>No. Attended</u>	<u>No. Held</u>
Blackwood Town Centre Management Group	2	2
Cabinet	21	21
Cabinet as Trustees of Blackwood Miners Institute	1	1
Cabinet as Trustees of Dafydd Williams Park	1	1
Council	9	10
Joint Consultative Committee	4	4
Monmouthshire and Brecon Canal Group	3	3
Rights of Way Cabinet Committee	1	1

TRAINING AND DEVELOPMENT

I undertook the following training and development seminars and courses: -

Finance (Recommended)
Developments of National Significance (Recommended)
Answering Challenging Questions (Recommended)
Investigating and Disciplinary Committee (Mandatory)
Blackwood Town Centre Management Group (Annual)
Rent Smart Wales (Seminar)
Information Governance (Mandatory)
Medium Term Financial Plan (Seminar)
Launch of the Corporate Parenting Handbook (Seminar)
City Deal (Seminar)
Treasury Management (Seminar)

CABINET MEMBER ACTIVITY

As Cabinet Member for Highways, Transportation and Engineering, I acted as the Cabinet expert in these areas, to ensure that the views and needs of the service are built into the Council's policy framework and the decision making process. I attended Scrutiny meetings where I regularly updated other Members about my key portfolio activities.

As well as regularly meeting with Directors, Service Managers, Officers, MP's and AM's with regard to my portfolio activities I also attended the following events and meetings representing Caerphilly County Borough Council: -

Site visits to various locations throughout the County Borough in relation to the condition of highways, transportation issues and project and engineering concerns and developments. I also attended the Armed Forces Day Celebrations in Rhymney, Prize Day Ceremony at Blackwood Comprehensive School, Mayor's Civic Service, Big Cheese Bike Presentation, Active Travel Act Engagement Event, Caerphilly Standing Conference, Annual Youth Forum Conference, Shadow Regional Transport Authority Inception meeting, WLGA Conference, Anti Drink Drive Event, School Crossing Patrol Seminar, Pride In Your Place Awards ceremony, Holocaust Memorial Day and the Commonwealth Day – Raising the Flag event.

CONSTITUENCY ACTIVITY

I held a few Street Surgeries last year with my Ward Colleague, this is something that I plan to do more regularly in the future I hope to be able to share these with our Assembly Members so that residents of my ward are able to get the best representation possible.

I made referral to the Highways Department on various ward issues including highlighting potholes in the road.

I also made referrals to the Environment Department regarding street cleansing issues, grass cutting and maintenance and worked with relevant Officers to get these resolved.

I made referrals to the Housing Department on behalf of tenants and residents on numerous issues including repairs.

I continued to work with Community Safety Wardens on the different problems within the ward and tried to get the good outcomes for residents.

I was Chairman of the Eco Park Committee and regularly attended meetings.