

ANNUAL REPORT

MAY 2016 - MAY 2017



Councillor Christine Forehead

ADDRESS: 10 Heol Maerdy
Mornington Meadows
Caerphilly
CF83 3PZ

TELEPHONE: 02920 868941

EMAIL ADDRESS: christineforehead@caerphilly.gov.uk

ELECTORAL WARD: St. James

PARTY: Labour

PROFILE:

Cabinet Member for HR & Governance / Business Manager and Leader of Van Community Council, Older Persons Champion and Domestic Abuse Champion

COUNCIL COMMITTEES

Council

Cabinet

Democratic Services Committee

Appointments Committee (Chief Officer Related Posts/Heads of Service)

Improving Governance Board

SUBCOMMITTEES/WORKING PARTIES/PANELS

Caerphilly Town Centre Management Group

Joint Consultative Committee

Gwent Police and Crime Panel

OUTSIDE BODIES AND ASSOCIATIONS

Citizens Advice Bureau Trustee Board

Domestic Abuse Champion

Domestic Abuse Forum
Joint Council For Wales
Older Perons Champion
Valleys Regional Equality Council
Wales and National Nuclear Free Zone Forum
Workers Education Association – South Wales District Committee

SCHOOL GOVERNING BODY

I am Chair of Governors of St James Primary School

ATTENDANCE

From May 2016 to May 2017 my attendance at Council meetings was as follows:

<u>Meeting</u>	<u>No. Attended</u>	<u>No. Held</u>
Council	9	10
Cabinet	19	21
Cabinet as Trustees of Blackwood Miners Institute	2	2
Cabinet as Trustees of Dafydd Williams Park	1	1
Democratic Services Committee	3	4
Caerphilly Town Centre Management Group	1	2
Joint Consultative Committee	2	4
Corporate Health and Safety Committee	1	1
Pensions Compensation Committee	3	5

TRAINING AND DEVELOPMENT

I undertook the following training and development seminars and courses: -

City Deal (Seminar)
Medium Term Financial Plan (Seminar)
Information Governance (Mandatory)
Caerphilly Town Centre Management Group (Annual)
Answering Challenging Questions (Recommended)
Democratic Services Committee (Annual)

CABINET MEMBER ACTIVITY

As Cabinet Member for HR and Governance/Business Manager, I acted as the Cabinet expert in these areas, ensuring that the views and needs of the service are built into the Council's policy framework and the decision making process. I attended Scrutiny meetings where I regularly updated other Members about my key portfolio activities.

During 216/17 I regularly met with Directors, Heads of Service and Officers, the Police and Crime Commissioner, Members of Welsh Government and Members of Parliament with regard to my portfolio. I also attended the following meetings and events: -

Lansbury Park Pedestrian Footbridge meeting, Safer Caerphilly Delivery Group, Citizens Advice Bureau, Lansbury Park Deep Place Study Focus Group, 50+ Forum Steering Group, Lansbury Park Multi-Agency meeting, Lansbury Park Consultation Event, Town Centre Improvement Group, Pride in Your Place Awards, Corporate Governance Review Panel, Gwent Police and Crime Panel.

CONSTITUENCY ACTIVITY

I do not hold surgeries, as my constituents prefer to contact me in person or by telephone and email, I operate an open door policy for all my constituents.