

ANNUAL REPORT

MAY 2014 - MAY 2015



Councillor Phyllis Griffiths

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ELECTORAL WARD: Risca West

PARTY: Independent

COUNCIL COMMITTEES

Council

Health Social Care and Well Being Scrutiny Committee

Democratic Services Committee

SUBCOMMITTEES/WORKING PARTIES/PANELS

Monmouthshire and Brecon Canal - Crumlin Arm Working Group

Risca Town Centre Management Group

Licensing Sub-Committee

Voluntary Sector Liaison Committee

Appeals Panel

OUTSIDE BODIES AND ASSOCIATIONS

President – Risca Senior Citizens

Secretary – Risca West & East Community Action Group

SCHOOL GOVERNING BODY

Governor – Risca Primary School

ATTENDANCE

From May 2014 to May 2015 my attendance at Council meetings was as follows:

<u>Meeting</u>	<u>No. Attended</u>	<u>No. Held</u>
Council	9	12
Democratic Services Committee	3	4
Health Social Care and Wellbeing	5	10
Licensing Committee	4	5
Licensing Sub-Committee (Taxi and General)	3	3
Monmouthshire and Brecon Canal (Crumlin)	1	3
Risca Town Centre Management Group	1	3
Voluntary Sector Liaison Committee	2	4

TRAINING AND DEVELOPMENT

I undertook the following training and development seminars and courses: -

Democratic Services Committee (Annual)	Webcasting S1
Voluntary Sector Liaison Group (Annual)	Common Housing Register (Seminar)
Licensing Committee (Annual)	Constitution (Mandatory)
Monmouthshire & Brecon Canal (Annual)	Appeals (Mandatory)
Microsoft Upgrade IT Training	Licensing (Mandatory)
Information Governance (Mandatory)	
Health Social Care and Wellbeing Scrutiny Committee (Annual)	
Medium Term Financial Plan (Seminar)	
Democratic Services Committee (Update)	

CONSTITUENCY ACTIVITY

I undertake a street surgery to make myself more accessible to constituents and to allow them to raise any concerns they may have.

My constituents also contact me by telephone and email after which they either visit my home or I visit them in their home whichever is their preference.

I have maintained contact with Risca Town councillors on various issues concerning the town.

I liaised with the local police force with updates on policing issues in my area.

I liaised with the Council Highways officers over issues and concerns concerning the highways in my area.

As President of the Risca Senior Citizen's Club I support their ongoing activities whilst also attending Committee meetings and being available to act on behalf of older residents if they should require help with any problem they may be encountering i.e. with CCBC or a medical age related problem.

As a governor of Risca Primary School and also on the Finance Committee I help monitor the progress of the school especially with the well-being of the pupils.

I contacted Housing Department colleagues on behalf of tenants and homeowners.

I participated in rota visits to Social Services establishments throughout the Borough.

I have attended site visits.

I visited local Sheltered Housing complexes in my ward.

As Secretary of the Risca West and East Community Events Committee I attended meetings to partake in the planning of community events to be held on Risca Park, one in the summer and one in the winter.

Throughout the year I have attended various events which have been held in Risca