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The following reports are Information Items for the Corporate and Regeneration Scrutiny Committee.

- 1 Economy and Environment 2023-24 Budget Monitoring Report (Period 3).
- 2 Corporate Services and Miscellaneous Finance 2023/24 Budget Monitoring Report (Period 3).



INFORMATION REPORT - CORPORATE AND REGENERATION SCRUTINY COMMITTEE - 26TH SEPTEMBER 2023.

**SUBJECT: ECONOMY AND ENVIRONMENT 2023-24 BUDGET MONITORING
REPORT (PERIOD 3)**

REPORT BY: CORPORATE DIRECTOR FOR ECONOMY AND ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 To inform members of projected revenue expenditure for the Economy & Environment Directorate for the 2023-24 financial year. Service Divisions include Regeneration & Planning Division, Infrastructure Services Division, Public Protection Division and Community & Leisure Services Division.

2. SUMMARY

- 2.1 The report summarises the most recent budget monitoring projections for 2023-24 based on the latest available financial information. It should be noted that it is only the Planning and Regeneration service division that is within the remit of this Scrutiny Committee with other service division budgets sitting within the remit of the Housing and Environment Scrutiny Committee.

3. RECOMMENDATIONS

- 3.1 Corporate Services and Regeneration Scrutiny Committee Members are requested to note the contents of this report and the detailed budget monitoring pages that follow in respect of the Regeneration and Planning Division, which is the only division that falls within the remit of this Scrutiny Committee.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 The Council Budget is based on the achievement of both expenditure and income targets. To ensure these are met and the Council's financial integrity is maintained Directors are required to review income and expenditure trends.

5. THE REPORT

5.1 INTRODUCTION

- 5.1.1 The report outlines the revenue budget position for each of the service Divisions that form part of the Economy & Environment Directorate based on the most current financial information available. Projected outturn figures for the financial year are compared with the budget to show the anticipated under/overspends. More detailed budget monitoring figures are shown in the appendix 1A.
- 5.1.2 The table 1 below summarises the present budget monitoring position, with an overall

Directorate underspend of £188k, but exclusive of ring-fenced budgets is projecting an overspend of £151k. Appendix 1A provides more detail on the budget variation projection for Regeneration & Planning Division, which fall under the remit of this Scrutiny.

TABLE 1	Estimate 2023/24	Revised Estimate 2023/24	Anticipated Outturn 2023/24	Variance 2023-24
Regeneration & Planning Division	3,713	3,713	3,685	28
Infrastructure Division	25,200	25,200	24,702	499
Public Protection Division	10,409	10,409	10,320	89
Community & Leisure Services Division	28,287	28,287	28,718	(431)
Directorate General	195	195	191	3
NET DIRECTORATE	67,804	67,804	67,616	188
Home to School Transport - ring fenced over spend				12
Social Services Transport – ring fenced under spend				(351)
Cemeteries Task & Finish – ring fenced under spend				
NET DIRECTORATE under spend (excluding ring fenced budgets)				(151)

5.2 REGENERATION AND PLANNING DIVISION

- 5.2.1 Overall, the service division presently has a projected underspend of £28k for the 2023-24 financial year, full details are provided in Appendix 1
- 5.2.2 There is a small underspend in senior management support of £7k due to staff not being paid at the top of the incremental scale. This is after the agreed use of reserves for the Caerphilly Town Placemaking Programme Manager.
- 5.2.3 Business Support and Urban Renewal are projecting a net £42k underspend, in the main due to salary savings a projected underspend on the Community Enterprise Fund partially offset by a predicted overspend on Bargoed Unit Shops. This is after the agreed use of reserves for the International Trade Support Officer and a contribution to the MDP project.
- 5.2.4 Events are projecting a net breakeven position.
- 5.2.5 There is a projected £83k overspend in relation to industrial properties due to shortfall in property rents of £33k linked to units being unoccupied, overspend on “property” related costs such as Cleaning (£13K) & Security (£21K) together with additional costs for Equipment (£60k) offset with some savings on maintenance (£30K) and postage (£15k). The industrial and office property portfolio should generate income of £2.49million to the Council. The service is proactively seeking to ensure vacant units are let as quickly as possible by identifying businesses interested in taking up a rental.
- 5.2.6 Town Centre Management is projecting an underspend of £5k, due in the main to a delay staff not being top of scale offset by reduced income levels.
- 5.2.7 Overall Tourism Venues are reporting combined underspend of £72k. Further details are below: -
- Tourism Venue Management support is projecting a £1k underspend.

- Llancaiach Fawr is projecting an underspend of £31k at present mainly due to salary savings offset by reduced income levels. Income levels will be closely monitored in year.
- Cwmcarn VC is projecting an underspend of £23k due in the main to salary savings due to delays in filling vacant posts partially offset by reduced income levels.
- Winding House is predicting an overspend of £27k due in the main to reduction in income additional maintenance costs and salary costs to cover maternity offset by savings on utilities.
- Caerphilly Visitor Centre is predicting a £12k underspend due to additional staffing and commodity costs being fully offset by increased income levels.
- Blackwood Miners' Institute is projecting an underspend of £11k due in the main to salary savings due to staff not reaching top of the scale offset by income projections being lower than anticipated.
- Arts Development is projecting an underspend of £21k due to increased fee income.

5.2.8 Community Regeneration is projecting a net £8k underspend after the agreed use of reserves for the Apprentice Officer, to support the "Kick-start" project.

5.2.9 Uk Shared Prosperity Fund and C4WPlus Additional Funding initiatives are all fully funded from grant, currently there is a projected underspend which total £5k. This has no effect on the outturns as the grant only funds the actual spend on the projects.

5.2.10 Planning Services Management are projecting a small overspend.

5.2.11 Regeneration & Planning Administrative Support are projecting a £26k underspend this is due in the main to reduced office running costs, such as photocopying, stationary, and postage, together with one off income.

5.2.12 Strategic Planning is presently projecting a small net underspend of £22k. This is due in the main to delays in recruiting to a vacant post. This is after the agreed ringfencing of the Community Infrastructure Levy (CIL) (£12K) and the agreed transfer to the LDP reserve (£19K).

5.2.13 Development Management is reporting overspend of £73k primarily due to reduced income levels not being offset by salary savings due to delays in filling vacant posts. Income is projected to be circa 25% below budget but is very volatile and will be monitored during the year.

5.2.14 Building Control is reporting overspend of £6k due in the main to reduced income levels being offset by salary savings. The income level is volatile and will be monitored during the year.

5.2.15 Land Charge Services along with Land Registry Automation are projecting a net underspend of £5k due in the main to reduced income levels. The income level is volatile and will be monitored during the year. This takes into account the HMRC funding for the "Land Registry Automation."

5.2.16 GIS/Land Gazetteer support services is projecting an underspend of £2k.

5.3 **Medium Term Financial Plan Savings**

5.3.1 The following table provides a summary of progress in delivering agreed 2023/24 savings for the Directorate of Economy & Environment: -

Section	Agreed MTFP Savings £'000	Progress against Savings £'000	Variance £'000
<u>Economy & Environment</u>			
Infrastructure	1,160,663.00	1,115,190.00	45,473.00
Public Protection	59,827.00	44,193.02	15,633.98
Community & Leisure	253,577.00	245,212.00	8,365.00
Regeneration & Planning	363,713.00	353,320.00	10,393.00
Director	242.00	242.00	0.00
Grand Total	1,838,022.00	1,758,157.02	79,864.98

5.3.2 Details of the projected unachieved savings for the services that fall within the remit of this scrutiny are detailed below: -

5.3.3 The variance of £10k in Regeneration & Planning is due to: -

- £4k subsidy in Winding House.
- £4k subsidy in Cwmcarn Visitor Centre
- £2k subsidy from BML.

5.3.4 It is expected that the unachieved MTFP savings will be covered by other budget savings in the service areas.

5.4 Conclusion

5.4.1 Members are advised Regeneration & Planning is the only division within the Economy & Environment Directorate which is in the remit of this scrutiny committee. Overall, the Directorate provides a diverse range of front-line services to residents and businesses. The revised overall Directorate has a budget totalling £67.804m, with a projected net overspend of £151k (0.22% of total budget). The operational managers will endeavour to ensure that service net expenditure does not exceed the budget available.

6. ASSUMPTIONS

6.1 Assumptions linked to this report were detailed in the budget report to Council on 23rd February 2023.

6.2 The projected outturn position is based on actual income and expenditure details to the end of June 2023.

6.3 Forecasts have been made following discussions with Service Managers based on current information available.

7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT

7.1 An IIA is not necessary for this Information Only Report.

8. FINANCIAL IMPLICATIONS

8.1 As detailed throughout the report.

9. PERSONNEL IMPLICATIONS

9.1 There are no direct personnel implications arising from this report.

10. CONSULTATIONS

10.1 There are no consultation responses that have not been reflected in this report.

11. STATUTORY POWER.

11.1 Local Government Acts 1972 and 2003 and the Council's Financial Regulations.

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Consultees

Cllr G Johnston, Chair Corporate Services and Regeneration Scrutiny Committee
Cllr A, McConnell, Vice Chair Corporate Services and Regeneration Scrutiny Committee
Christina Harray, Chief Executive
Mark S Williams, Corporate Director for Economy and Environment
Rhian Kyte, Head of Regeneration and Planning
Steve Harris, Head of Financial Services and S151 Officer
Rachel Smith, Assistant Accountant
Cllr J. Pritchard, Cabinet Member for Prosperity, Regeneration and Climate Change
Cllr P Leonard, Cabinet Member for Planning and Public Protection
Cllr C Andrews, Cabinet Member for Education and Communities

Appendices:

Appendix 1A Budget Monitoring Report - Regeneration and Planning

Background Papers:

[Council Meeting 24/02/2022: Budget Proposals 2022/2023 and Medium- Term Financial Outlook](#)

Economy and Environment Directorate	Estimate 2023/24	Revised Estimate 2023/24	Anticipated Outturn 2023/24	Variance 2023- 24
<u>REGENERATION & PLANNING</u>				
Regeneration & Planning Senior Management Support	186,880	186,880	179,569	7,311
Use of Reserves For Placeshaping Officer	(17,444)	(17,444)	(16,769)	(675)
Support Services				
Business Support & Urban Renewal	691,176	691,176	648,513	42,663
Use of Reserves For International Trade Support Officer	(19,827)	(19,827)	(18,739)	(1,088)
Events	91,511	91,511	91,197	314
Property Operations	(1,036,488)	(1,036,488)	(953,875)	(82,613)
Town Centre Management	322,377	322,377	317,243	5,134
Tourism Venues				
Tourism Venues Management Support	84,071	84,071	83,474	597
Llanciach Fawr	499,280	499,280	468,624	30,656
Winding House & Museum	206,933	206,933	233,766	(26,833)
Caerphilly Visitor Centre	78,044	78,044	65,574	12,470
Cwmcarn Visitor Centre	260,281	260,281	236,859	23,422
Blackwood Miners Institute	362,710	362,710	351,317	11,393
Arts Development	172,500	172,500	151,896	20,604
Community Regeneration				
Use of Reserves for Apprentice Gateway Scheme	40,375	40,375	31,644	8,731
	(3,210)	(3,210)	(2,438)	(772)
Communities for Work Plus Additional Funding				
Expenditure	1,687,435	1,687,435	1,682,651	4,784
Grant Funding	(1,687,435)	(1,687,435)	(1,682,651)	(4,784)
UK Shared Prosperity Fund				
Community & Places	2,020,288	2,020,288	2,020,288	0
Local Businesses	1,112,933	1,112,933	1,112,933	0
People & Skills	4,422,568	4,422,568	4,422,568	0
Multiply	2,176,315	2,176,315	2,176,315	0
SPF Admin	296,434	296,434	296,434	0
UKSPF Grant	(10,028,538)	(10,028,538)	(10,028,538)	0
Planning Services				
Planning Services Management	160,022	160,022	160,057	(35)
Regeneration & Planning Administrative Support	641,433	641,433	615,915	25,518
Strategic Planning	365,557	365,557	312,330	53,227
Transfer to Community Infrastructure Levy Ringfenced Reserve	0	0	12,235	(12,235)
Agreed transfer to Reserves for LDP	0	0	18,873	(18,873)
Development Control	416,405	416,405	489,010	(72,605)
Building Control	123,377	123,377	129,396	(6,019)
Land Charges	26,056	26,056	23,728	2,328
GIS & Land Gazetteer	68,223	68,223	66,051	2,172
Land Registry Automation	(7,577)	(7,577)	(10,743)	3,166
TOTAL NET BUDGET	3,712,665	3,712,665	3,684,708	27,957



INFORMATION REPORT - CORPORATE AND REGENERATION SCRUTINY COMMITTEE - 26TH SEPTEMBER 2023

**SUBJECT: CORPORATE SERVICES AND MISCELLANEOUS FINANCE 2023/24
BUDGET MONITORING REPORT (PERIOD 3)**

**REPORT BY: CORPORATE DIRECTOR OF EDUCATION AND CORPORATE
SERVICES**

1. PURPOSE OF REPORT

- 1.1 To inform members of projected revenue expenditure for the Directorate of Corporate Services and Miscellaneous Finance for the 2023/24 financial year.

2. SUMMARY

- 2.1 The report projects the anticipated final outturn for the Directorate of Corporate Services and Miscellaneous Finance based upon expenditure and income trends for the first three months of the financial year.

3. RECOMMENDATIONS

- 3.1 Members are requested to note the contents of the report.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 To ensure that Members are informed of the projected financial position for the Directorate of Corporate Services and Miscellaneous Finance.

5. THE REPORT

5.1 Corporate Services

- 5.1.1 The Directorate of Corporate Services is currently forecasting a net underspend of £551k for the 2023/24 financial year, full details of which are provided in Appendix 1.

- 5.1.2 There is an anticipated net underspend on Chief Executive and Director of Education & Corporate Services of £52k, mainly due to the delay in recruiting to the Deputy Chief Executive post, which has now been appointed.

- 5.1.3 The anticipated net underspend of £72k in Corporate Finance relates in the main to in-year vacancies, some of which are in the process of being filled, additional one-off grant income, together with the use of reserves to fund a number of fixed term posts.

- 5.1.4 There is an anticipated net underspend of £117k in Digital Services, after taking into account

the agreed use of reserves. The underspends will be monitored during the year and may reduce depending on agreed project work. The underspends consist of: -

- A projected overspend of £16k for IT Services which is due in the main to unachieved Vacancy Management savings.
- A projected net underspend of £67k on Procurement & Information Governance which relates in the main to delays in filling vacant posts after taking into account the agreed use of reserves.
- An underspend of £66k for Customer First which is due in the main to vacant posts still to be filled offset by reduced income levels.

5.1.5 Legal & Governance is projecting a net underspend of £63k after allowing for the following to be ring-fenced and transferred to earmarked reserves: -

- Projected underspend on Members related expenditure of £44k. This is due in the main to underspends on Members' Allowances and associated budgets which is partly offset by increased costs on Members' superannuation costs.
- Projected underspend of £36k on Electoral Services, due in the main to delays in filling vacant posts.

5.1.6 The net underspend of £63k for Legal & Governance is due in the main to delays in filling vacant posts and savings associated with working from home. The net underspend is after taking into account the agreed use of reserves for an additional Committee Services Officer.

5.1.7 There is a projected net underspend of £304k for People Services mainly consisting of: -

- Human Resources projected net underspend of £203k due in the main to delays in filling vacant posts and some temporary reductions in working hours. The net underspend is after taking account of the agreed use of reserves.
- Health & Safety underspend of £50k due in the main to salary savings arising from delays in recruitment after taking account of the agreed use of reserves for Fire & Asbestos Officers.
- Occupational Health is projecting a small underspend of £8k.
- The Communications Unit is projecting a net underspend of £44k, due in the main to delays in filling vacant posts.
- CMT Support is anticipating a small overspend of £2k.
- The Leadership Development Programme budget is anticipated to break even.
- The Apprentice Programme is progressing with a number of apprentices employed. It is envisaged that any unused budget this year will be ring-fenced to support the programme moving forward.

5.1.8 There is an anticipated £28k net underspend in Business Improvement Services after taking account of the following: -

- Management – Projected small underspend of £4k.
- Projected net underspend of £23k in the Policy Team due in the main to a delay in filling a vacant post.
- Projected overspend of £23k in the Equalities and Welsh Language Team due in the main to costs associated with external translation.
- Projected small overspend of £1k in the Performance Management Unit.
- Projected net underspend of £13k in the Transformation Team due in the main to some staff not yet reaching the top of salary scales.
- The Community Empowerment Fund is expected to fully spend in this financial year.
- Projected net underspend of £12k in the Decarbonisation Team due in the main to staff not being yet being at the top of salary scales and one-off income.

5.1.9 Although Property Services is managed within the Economy & Environment Directorate, budget monitoring has traditionally been considered by the Policy and Resources Scrutiny Committee. For Property Services there is a net projected underspend of £105k, consisting of the following: -

- Management – Net £3k overspend.
- Energy – estimating a breakeven position.
- Estates – £15k overspend. This is due to reduced fee income levels, partly offset by small salary savings. The fee income will be monitored closely in-year.
- Non – Operational Properties - £11k underspend mainly due to additional income.
- Corporate Facilities – a net £32k underspend mainly to projected energy costs being lower than expected.
- Maintenance – Projecting a breakeven position.
- Building Consultancy – Projected £80k underspend due to additional income generated from Fees offset by some additional consultancy costs.

5.1.10 There is a projected overspend of £190k on Housing Services (excluding the Housing Revenue Account (HRA)), which consists of the following: -

- General Fund Housing is expected to show a £271k overspend at this stage, which is mainly as a result of the ongoing Bed & Breakfast placements as well as increased costs by providers.
- This service area includes a statutory duty for Temporary Accommodation which is demand led and difficult to predict. The demand for B&B placements as a result of Covid-19 has been significant with on average 70 cases per month, together with accompanying security costs for the relevant establishments. WG has replaced the original Covid-19 Hardship Grant with The Noone Left Out Grant, but this has significantly reduced from the original Covid-19 Hardship Grant funding received for the previous 2 years. WG have recently confirmed funding in 2023/24 of £623k but budgetary growth of £1.747m was also necessary this year to fund the demand. In addition to this, it is likely that B&B placements will increase further as more people are expected to find themselves homeless as a consequence of the Cost-of-Living crisis especially since the introduction of the new Renting Homes Wales Act in December 2022. Furthermore, there could be an increase and delay with placements as a result of the current Ukraine situation. It is important to note that for every temporary accommodation placement, the council has to fund on average 80% of the cost. The DWP only funds on average 20% of the cost via housing benefits, which is why the overspend is increasing.
- In the long-term, however, Welsh Government has set out an ambitious Programme for Government with the aim of making our community a better place to live and work, which will be achieved in part, by reforming homelessness services to focus on prevention and rapid rehousing, which should in theory eradicate the need for B&B placements. However, this a long-term strategy likely to take 5-10 years. Emergency Accommodation will still be required but on a smaller scale and officers are currently undertaking a review with regard to what this provision will look like for CCBC in the longer-term. In the meantime, the Council is maximising its Caerphilly Keys Private Rented Sector project and recently launched its own website whilst running a heightened media campaign in an attempt to attract more landlords to the project, so that the Housing Solutions Team can maximise move on within that sector. Funding from the Welsh Government's TACP (Transitional Accommodation Capital Programme) has also helped Caerphilly Homes buy back previous council homes and includes a modular housing element that officers are currently considering.
- Private Sector Housing is currently predicting a £81k underspend. After receiving £635k budgetary growth this year, this service area no longer has to rely on its fee income to be able to fund the service. However, some agency fee income is still being recovered whilst officers await a decision on reviewing the Private Sector Housing Renewal Policy (due for Cabinet consideration on 13 December 2023). It is intended that any surplus on this budget due to agency fee income will be offered back corporately to assist with the Council's Medium-Term Financial Plan (MTFP) savings requirement.

5.1.11 The following table provides a summary of progress in delivering agreed 2023/24 savings for the Directorate of Corporate Services: -

Section	Agreed MTFP Savings £'000	Progress against Savings £'000	Variance £'000
<u>Corporate Services.</u>			
CEO	260.00	260.00	0.00
Director	10,893.00	10,893.00	0.00
Corporate Finance	218,698.00	196,115.00	22,583.00
Digital Services	272,464.00	255,849.00	16,615.00
Legal & Governance Support	115,864.00	111,862.00	4,002.00
Peoples Services	229,123.00	208,237.46	20,885.54
Business Improvement Services	244,103.00	239,857.14	4,245.86
	1,091,405.00	1,023,073.60	68,331.40
<u>Non-Corporate Services.</u>			
Property Services	310,815.00	309,805.46	1,009.54
	310,815.00	309,805.46	1,009.54
Grand Total	1,402,220.00	1,332,879.06	69,340.94

5.1.13 The MTFP budgets were set with an assumed vacancy target, the £69k variance is due in the main to the full target not currently being achieved. This will be kept under review as we progress through the remainder of the financial year.

5.1.14 It is expected that the unachieved MTFP savings will be covered off by other budget savings in the service areas.

5.2 Miscellaneous Finance

5.2.1 There is an overall projected underspend of £2.177m in Miscellaneous Finance.

5.2.2 There is a projected net underspend of £2.293m on Capital Financing budgets which is due to the following: -

- £636k underspend on Debt Charges due to delays in borrowing requirements.
- Investment income being £1.657m more than the budgeted level due to new medium to long-term investments and increases in the Bank of England base interest rate.

5.2.3 There is a projected overspend of £70k on the Trade Union budget. We are currently still in discussions with Trade Union colleagues to review and update our Facilities Agreement to ensure that equitable support arrangements are in place.

5.2.4 The Counsel Fees budget is projected to be breakeven at present, but this is a volatile budget that will be monitored closely during the remainder of the financial year.

5.2.5 The remaining projected overspends in Miscellaneous Finance consist of the following: -

- £49k on the Class 1A NI savings, this is due in the main to a reduced take-up of the Tusker GASS car scheme.
- £58k net of recharges on Bank Charges, due in the main to increased on-line payments and post office cards.
- £72k additional contribution to the Coroners levy due to increased costs of the service.

5.2.6 The remaining projected underspend for Miscellaneous Finance consists of the following: -

- Subscriptions - £14k
- Former Authority on-going pension liability net of recharges – £119k.

5.2.7 The following budgets have previously had agreement to ringfence any underspends to their earmarked reserves: -

- Council Tax Reduction Scheme - £353k
- Discretionary Rate Relief Scheme - £63k, this is due to the revaluation of the businesses and the transitional relief provided by WG for this year only.

5.2.8 The following table provides a summary of progress in delivering agreed 2023/24 savings for Miscellaneous Finance: -

Section	Agreed MTFP Savings £'000	Progress against Savings £'000	Variance £'000
Miscellaneous Finance	4,618,936.00	4,618,936.00	0.00
Grand Total	4,618,936.00	4,618,936.00	0.00

5.2.9 The agreed MTFP savings for Miscellaneous Finance are anticipated to be achieved.

6. ASSUMPTIONS

- 6.1 Assumptions linked to this report were detailed in the budget report to Council on 23rd February 2023.
- 6.2 The projected outturn position is based on actual income and expenditure details to the end of June 2023.
- 6.3 Forecasts have been made following discussions with Managers based on current information available.

7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT

- 7.1 This report is for information only, so an IIA is not required.

8. FINANCIAL IMPLICATIONS

- 8.1 As detailed throughout the report.

9. PERSONNEL IMPLICATIONS

9.1 There are no direct personnel implications arising from this report.

10. CONSULTATIONS

10.1 There are no consultation responses that have not been reflected in this report.

11. STATUTORY POWER.

11.1 Local Government Acts 1972 and 2003 and the Council's Financial Regulations.

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L. Allen, Principal Accountant, Housing.
N. Taylor-Williams, Head of Housing.
D. Street, Deputy Chief Executive
B. Winstanley, Head of Land and Property Services
M.S. Williams, Corporate Director for Economy and Environment
S. Richards, Head of Education Planning and Strategy
A. Southcombe, Finance Manager, Corporate Services
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Cllr N. George, Cabinet Member for Corporate Services, Property and Highways
Cllr S. Cook, Cabinet Member for Housing
Cllr G. Johnston, Chair of Corporate and Regeneration Scrutiny Committee
Cllr A McConnell, Vice Chair of Corporate and Regeneration Scrutiny Committee

Appendices:

Appendix 1 Corporate Services and Miscellaneous Finance 2023/24 Budget Monitoring Report (Period 3).

<i>CORPORATE SERVICES DIRECTORATE & OTHER</i>	Estimate 2023-24	Revised Estimate 2023-24	Anticipated Outturn 2023-24	Anticipated Variance 2023-24
SUMMARY				
CHIEF EXECUTIVE & DEPUTY CHIEF EXECUTIVE	431,785	431,785	390,845	40,940
DIRECTOR CORPORATE SERVICES & EDUCATION	158,044	158,044	147,225	10,819
CORPORATE FINANCE				
Financial services & Internal Audit	2,751,108	2,751,108	2,665,040	86,068
Approved Use of Reserves - IR 35 Officer	(47,585)	(47,585)	(44,474)	(3,111)
Approved Use of Reserves -Capital Accounting Officer	(47,585)	(47,585)	(27,758)	(19,827)
Approved Use of Reserves -Ledger Assistant	(33,844)	(33,844)	(30,136)	(3,708)
Approved Use of Reserves -C Tax Billing Officers	(67,182)	(67,182)	(40,633)	(26,549)
Approved Use of Reserves - Grants Officer	(52,426)	(52,426)	(49,199)	(3,227)
Approved Use of Reserves - Business Partner	(52,426)	(52,426)	(49,322)	(3,104)
Approved Use of Reserves - Finance Officer - Cashless Catering	(37,771)	(37,771)	(35,023)	(2,748)
Approved use of reserves Call Recording - Benefits & C Tax	0	0	(30,000)	30,000
Approved Use of Reserves Northgate	0	0	(5,700)	5,700
Approved use of Reserves P360 to Cloud Services	0	0	(12,500)	12,500
	2,412,289	2,412,289	2,340,296	71,993
DIGITAL SERVICES				
IT Services	6,997,256	6,997,256	6,945,331	51,925
Approved Use of Reserves	(976,859)	0	0	0
Digital Services Manager (50%)	0	(45,182)	(45,182)	0
Business Relationship Assistant	0	(24,900)	(24,900)	0
IT Support for Schools	0	(176,362)	(176,362)	0
IT Support for Transformation	0	(186,494)	(150,557)	(35,937)
Digital Transformation	0	(493,921)	(418,359)	(75,562)
End User Reserve	0	(50,000)	(43,855)	(6,145)
Approved Use of Reserves - WIFI Infrastructure	0	0	(49,997)	49,997
Procurement	1,640,087	1,640,087	1,672,423	(32,336)
Approved Use of Reserves Information Governance Officer	0	0	(38,882)	38,882
Approved Use of Reserves for Business Relationship Assistant (part funded of post)	0	0	(24,901)	24,901
Approved Use of Reserves for Business Relationship Assistant (part funded of post)	0	0	(6,067)	6,067
Approved Use of Reserves for Business Relationship Assistant	0	0	(29,045)	29,045
Customer First	1,474,561	1,474,561	1,408,754	65,807
	9,135,045	9,135,045	9,018,401	116,644
LEGAL & GOVERNANCE SUPPORT				
Legal & Democratic Services	1,284,193	1,284,193	1,179,110	105,083
Approved Use of Reserves - Committee Services Officer	(42,105)	(42,105)	0	(42,105)
Members Allowances	2,143,795	2,143,795	2,099,625	44,170
Ringfenced to Earmarked Reserves	0	0	44,170	(44,170)
Electoral Services	498,805	498,805	462,472	36,333
Ringfenced to Earmarked Reserves	0	0	36,333	(36,333)
	3,884,688	3,884,688	3,821,710	62,978
PEOPLE SERVICES				
Human Resources	2,509,746	2,509,746	2,294,071	215,675
Approved Use of Reserves - Managing Attendance Officers	(94,460)	(94,460)	(69,761)	(24,699)
Approved Use of Reserves - HR Welsh Translator	(44,139)	(44,139)	(41,254)	(2,885)
Approved Use of Reserves -Linkedin	0	0	(15,000)	15,000
Health & Safety	1,010,809	1,010,809	986,660	24,149
Approved Use of Reserves - Fire&Asbestos Officers	(93,662)	(93,662)	(69,612)	(24,050)
Approved Use of Reserves for Asbestos Surveys	0	0	(50,000)	50,000
Occupational Health	245,092	245,092	237,118	7,974
Communications Unit	630,922	630,922	630,090	832
Approved Use of Reserves - Social Media Management System	(14,000)	(14,000)	(14,000)	0
Approved Use of Reserves -Waste and Recycling project	0	0	(43,430)	43,430
CMT Support	198,967	198,967	200,569	(1,602)
Leadership (MeUs) Development Programme	68,250	68,250	68,250	0
Apprentice Programme	449,696	449,696	308,328	141,368
Approved Use of Reserves - Apprentice	(187,196)	(187,196)	(45,828)	(141,368)
	4,680,025	4,680,025	4,376,199	303,826
BUSINESS IMPROVEMENT SERVICES				
Management	148,868	148,868	145,266	3,602
Policy	536,768	536,768	513,134	23,634
Equalities	487,354	487,354	510,687	(23,333)
Performance Management Unit	245,012	245,012	245,466	(454)
Transformation	592,047	592,047	579,246	12,801
Approved Use of Reserves - Well-being & Placeshaping Officer	(52,035)	(52,035)	(39,026)	(13,009)
Approved Use of Reserves - Project Officer Universal Primary FSM Scheme	(52,035)	(52,035)	(49,916)	(2,119)
Approved Use of Reserves - Place Shaping (Bang on the table)	0	0	(14,500)	14,500
Approved Use of Reserves - Licence to Innovate	0	0	(750)	750
Community Empowerment Fund	250,000	250,000	250,000	0
Decarbonisation	220,017	220,017	202,401	17,616
Approved Use of Reserves - Fleet Review Officer	(52,035)	(52,035)	(52,592)	557
Approved Use of Reserves - Decarbonisation Officers	(94,141)	(94,141)	(87,970)	(6,171)
	2,229,820	2,229,820	2,201,446	28,374
TOTAL CORPORATE SERVICES	22,931,696	22,931,696	22,296,121	635,575
CORPORATE PROPERTY SERVICES				
Management	405,815	405,815	408,381	(2,566)
Energy	165,760	165,760	165,760	0

CORPORATE SERVICES & MISCELLANEOUS FINANCE 2023-2024 BUDGET REPORT

APPENDIX 1

Estates	207,691	207,691	222,820	(15,129)
Non Operational Properties	94,135	94,135	83,005	11,130
Facilities	3,092,858	3,092,858	3,060,456	32,402
Maintenance	1,990,434	1,990,434	1,990,434	0
Building Consultancy	9,621	9,621	(69,942)	79,563
	5,966,314	5,966,314	5,860,913	105,401
HOUSING SERVICES				
General Fund Housing	3,766,401	3,766,401	4,037,685	(271,284)
Private Housing	1,172,485	1,172,485	1,090,988	81,497
	4,938,886	4,938,886	5,128,673	(189,787)
TOTAL NON-CORPORATE SERVICES	10,905,200	10,905,200	10,989,586	(84,386)
TOTAL SERVICES	33,836,896	33,836,896	33,285,707	551,189

<i>MISCELLANEOUS FINANCE</i>	Estimate 2023-24	Revised Estimate 2023-24	Anticipated Outturn 2023-24	Anticipated Variance 2023-24
<i>MISCELLANEOUS FINANCE</i>				
Staff Related Costs				
Pension Contribution - Former Authorities Ongoing	1,125,689	1,125,689	965,306	160,383
Recharge to Education - Former Authorities	(179,629)	(179,629)	(137,770)	(41,859)
	946,060	946,060	827,537	118,523
Statutory Benefit Schemes				
Council Tax Benefits	17,059,156	17,059,156	16,706,296	352,860
Ringfenced to Earmarked Reserves	0	0	352,860	(352,860)
DHP Rent allowances	40,128	40,128	40,128	0
DHP Rent Rebates	299,149	299,149	299,149	0
DHP Income	(339,277)	(339,277)	(339,277)	0
General Rent Allowances	20,824,510	20,824,510	20,824,510	0
Rent Rebates	22,952,047	22,952,047	22,952,047	0
Rent Allowance War Widow Concessions	25,000	25,000	25,000	0
Housing Benefit Subsidy	(43,776,557)	(43,776,557)	(43,776,557)	0
	17,084,156	17,084,156	17,084,156	0
Levies Upon the Council				
Coroner	398,539	398,539	470,539	(72,000)
Archives	253,455	253,455	253,455	0
Fire Service Authority	10,381,343	10,381,343	10,381,343	0
	11,033,337	11,033,337	11,105,337	(72,000)
Capital Financing				
Debt Charges (Principal Repaid)	2,672,511	2,672,511	2,590,945	81,566
Debt Charges (Interest Payments)	7,634,217	7,634,217	7,079,420	554,797
Debt Charges (Debt Management Exp's)	41,792	41,792	41,792	0
Income from External Investments:	(3,332,469)	(3,332,469)	(4,989,357)	1,656,888
Earmarked for specific funds/balances	812,500	812,500	812,500	0
CERA (Capital Expenditure funded from Revenue Account)	1,571,437	1,571,437	1,571,437	0
	9,399,988	9,399,988	7,106,737	2,293,251
Corporate and Democratic Core Costs				
Bank Charges	228,105	228,105	297,194	(69,089)
Income from HRA	(36,557)	(36,557)	(47,629)	11,072
External Audit Fees	439,001	439,001	439,001	0
Actuarial Fees	2,016	2,016	2,016	0
Income from HRA	(70,906)	(70,906)	(70,906)	0
Subscriptions	141,720	141,720	127,343	14,377
	703,379	703,379	747,018	(43,639)

MISCELLANEOUS FINANCE	Estimate 2023-24	Revised Estimate 2023-24	Anticipated Outturn 2023-24	
Grants to Voluntary sector				
Assistance to Voluntary sector	8,735	8,735	8,735	0
Discretionary Rate Relief	196,735	196,735	134,168	62,567
Ringfenced to DRR Earmarked Reserves	0	0	62,567	(62,567)
	205,470	205,470	205,470	0
Private Finance Initiative				
PFI Schools	1,962,308	1,962,308	1,962,308	0
PFI SEW	3,330,618	3,330,618	3,330,618	0
	5,292,926	5,292,926	5,292,926	0
Other				
Counsel Fees	297,129	297,129	297,129	0
Careline	17,789	17,789	17,789	0
Carbon Management Scheme	4,302	4,302	4,302	0
IT Replacement Strategy	148,644	148,644	148,644	0
PV Panel Maintenance	2,292	2,292	2,292	0
PV Panels Income	(61,379)	(61,379)	(61,379)	0
Risk Management Contribution	(479,330)	(479,330)	(479,330)	0
Class 1A NI	(93,219)	(93,219)	(44,564)	(48,655)
City Deal	902,151	902,151	902,151	0
Matched Funding for Community Schemes	16,783	16,783	16,783	0
Targeted Rate Relief Scheme	247,751	247,751	247,751	0
Miscellaneous Items	95,523	95,523	95,523	0
Trade Union Facilities	38,673	38,673	109,012	(70,339)
PFI Review	851,944	851,944	851,944	0
	1,989,053	1,989,053	2,108,047	(118,994)
TOTAL MISCELLANEOUS FINANCE	46,654,369	46,654,369	44,477,228	2,177,141
EXPENDITURE TO DIRECTORATE SUMMARY	80,491,265	80,491,265	77,762,935	2,728,330