

# Pecyn Dogfennau Cyhoeddus

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Ty Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG



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Am bob ymholiad ynglŷn â'r agenda hwn cysylltwch â Emma Sullivan  
(Tel: 01443 864420 Email: [sullie@caerphilly.gov.uk](mailto:sullie@caerphilly.gov.uk))

**Dyddiad: Dydd Mercher, 10 Tachwedd 2021**

Annwyl Syr/Fadam,

Bydd cyfarfod o'r **Pwyllgor Apwyntiadau** yn cael ei gynnal trwy Microsoft Teams ar **Dydd Mercher, 17eg Tachwedd, 2021 am 4.30 pm** i ystyried materion a gynhwysir yn yr agenda canlynol. Mae croeso i chi ddefnyddio'r iaith Gymraeg yn y cyfarfod, a dylid rhoi cyfnod rhybudd o 3 diwrnod gwaith os ydych yn dymuno gwneud hynny.

Yr eiddoch yn gywir,

**Christina Harrhy**  
PRIF WEITHREDWR

## A G E N D A

Tudalennau

- 1 I dderbyn ymddiheuriadau am absenoldeb
- 2 Datganiadau o Ddiddordeb.

Atgoffi'r Cynghorwyr a Swyddogion o'u cyfrifoldeb personol i ddatgan unrhyw fuddiannau personol a/neu niweidiol mewn perthynas ag unrhyw eitem o fusnes ar yr agenda hwn yn unol â Deddf Llywodraeth Leol 2000, Cyfansoddiad y Cyngor a'r Cod Ymddygiad ar gyfer Cynghorwyr a Swyddogion.

I gymeradwyo a llofnodi'r cofnodion canlynol:-

- 3 Pwyllgor Apwyntiadau 14 Gorffennaf 2021.

1 - 2

A greener place Man gwyrddach



Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat

- 4 Pwyllgor Apwyntiadau 26 Gorffennaf 2021. 3 - 4
- 5 Pwyllgor Apwyntiadau 29 Gorffennaf 2021. 5 - 6
- 6 Prawf lles y cyhoedd.
- I dderbyn ac ystyried yr eitem(au) canlynol, sydd ym marn y swyddog priodol yn eitemau eithriedig gan gymryd i ystyriaeth prawf budd y cyhoedd ac y dylid eithrio'r wasg a'r cyhoedd o'r rhan hon o'r cyfarfod. Mae prawf budd y cyhoedd ynghlwm.
- 7 Ystyried y Broses Benodi ar gyfer y swydd Pennaeth Gwasanaethau Tir ac Eiddo.

**Cylchrediad:**

Cynghorwyr Mrs E.M. Aldworth (Cadeirydd), C.J. Gordon, W. David, C.P. Mann, J. Ridgewell, J. Simmonds (Is Gadeirydd) a J. Taylor,

Aelod Cabinet Cynghorydd Perthnasol Cynghorwyr J. Pritchard

A Swyddogion Priodol.

**SUT FYDDWN YN DEFNYDDIO EICH GWYBODAETH**

Bydd yr unigolion hynny sy'n mynychu cyfarfodydd pwyllgor i siarad/roi tystiolaeth yn cael eu henwi yng nghofnodion y cyfarfod hynny, weithiau bydd hyn yn cynnwys eu man gweithio neu fusnes a'r barnau a fynegir. Bydd cofnodion o'r cyfarfod gan gynnwys manylion y siaradwyr ar gael i'r cyhoedd ar wefan y Cyngor ar [www.caerffili.gov.uk](http://www.caerffili.gov.uk). ac eithrio am drafodaethau sy'n ymwneud ag eitemau cyfrinachol neu eithriedig.

Mae gennych nifer o hawliau mewn perthynas â'r wybodaeth, gan gynnwys yr hawl i gael mynediad at wybodaeth sydd gennym amdanoch a'r hawl i gwyno os ydych yn anhapus gyda'r modd y mae eich gwybodaeth yn cael ei brosesu.

Am wybodaeth bellach ar sut rydym yn prosesu eich gwybodaeth a'ch hawliau, ewch i'r [Hysbysiad Preifatrwydd Cyfarfodydd Pwyllgor Llawn](#) ar ein gwefan neu cysylltwch â Gwasanaethau Cyfreithiol drwy e-bostio [grifff2@caerffili.gov.uk](mailto:grifff2@caerffili.gov.uk) neu ffoniwch 01443 863028.



## APPOINTMENTS COMMITTEE

MINUTES OF THE MEETING HELD VIA MICROSOFT TEAMS ON THURSDAY 14<sup>TH</sup> JULY  
2021 AT 10:00AM

PRESENT:

Councillor Mrs E.M. Aldworth (Chair)

Councillors:

W. David, C. Gordon, C. Mann, J. Pritchard, G. Simmonds, J. Simmonds, J. Taylor

Relevant Cabinet Member: Councillor L. Phipps

Together with:

D. Street (Corporate Director Social Services and Housing) and L. Donovan (Head of People Services)

1. **APOLOGIES FOR ABSENCE**

There were no apologies for absence received.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest made at the meeting.

3. **PUBLIC INTEREST TEST**

Members considered the public interest test certificate from the Proper Officer and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information and it was

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as identified in paragraph 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

4. **EXEMPT ITEM – TO SHORT LIST CANDIDATES TO PROCEED ON TO THE ASSESSMENT CENTRE AS PART OF THE RECRUITMENT PROCESS FOR THE POST OF CHIEF HOUSING OFFICER**

Following due consideration, the details of candidates (by reference number) were provided to the Head of People Services to take forward to the next stage of the recruitment process and by a show of hands this unanimously agreed.

RESOLVED that the details of candidates (by reference number) be provided to the Head of People Services to take forward to the next stage of the recruitment process.

The meeting closed at 11.06am.



## APPOINTMENTS COMMITTEE

MINUTES OF THE MEETING HELD VIA MICROSOFT TEAMS ON MONDAY 26TH JULY  
2021 AT 10:00AM

PRESENT:

Councillor Mrs E.M. Aldworth (Chair)

Councillors:

W. David, C. Gordon, C. Mann, J. Pritchard, G. Simmonds, J. Simmonds, J. Taylor

Relevant Cabinet Member: Councillor L. Phipps

Together with:

D. Street (Corporate Director Social Services and Housing) and L. Donovan (Head of People Services)

1. **APOLOGIES FOR ABSENCE**

There were no apologies for absence received.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest made at the meeting.

3. **PUBLIC INTEREST TEST**

Members considered the public interest test certificate from the Proper Officer and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information and it was

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as identified in paragraph 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

4. **EXEMPT ITEM – TO SHORT LIST CANDIDATES FOR INTERVIEW FOR THE POST OF CHIEF HOUSING OFFICER**

Following due consideration, the details of candidates (by reference number) were provided to the Head of People Services to take forward to the next stage of the recruitment process and by a show of hands this unanimously agreed.

RESOLVED that the details of candidates be provided to the Head of People Services to take forward to the next stage of the recruitment process.

The meeting closed at 11.30am.



## APPOINTMENTS COMMITTEE

### MINUTES OF THE MEETING HELD VIA MICROSOFT TEAMS ON WEDNESDAY 29TH JULY 2021 AT 2:00PM

PRESENT:

Councillor Mrs E.M. Aldworth (Chair)

Councillors:

W. David, C. Gordon, C. Mann, J. Pritchard, G. Simmonds, J. Simmonds, J. Taylor

Relevant Cabinet Member: Councillor L. Phipps

Together with:

D. Street (Corporate Director Social Services and Housing) and L. Donovan (Head of People Services)

#### 1. **APOLOGIES FOR ABSENCE**

There were no apologies for absence received.

#### 2. **DECLARATIONS OF INTEREST**

There were no declarations of interest made at the meeting.

#### 3. **PUBLIC INTEREST TEST**

Members considered the public interest test certificate from the Proper Officer and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information and it was

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as identified in paragraph 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

#### 4. **EXEMPT ITEM – TO INTERVIEW CANDIDATES FOR THE POST OF CHIEF HOUSING OFFICER**

Following due consideration, it was moved and seconded that the post of Chief Housing Officer be offered to the candidate Mr N. Taylor-Williams and by a show of hands this unanimously agreed.

RESOLVED that Mr N. Taylor-Williams be appointed as Chief Housing Officer.

The meeting closed at 4.30pm.



## APPOINTMENTS COMMITTEE – 17<sup>TH</sup> NOVEMBER 2021

### PUBLIC INTEREST TEST – EXEMPTION FROM DISCLOSURE OF DOCUMENTS SCHEDULE 12A LOCAL GOVERNMENT ACT 1972

**SUBJECT: TO CONSIDER THE APPOINTMENT PROCESS FOR THE POST OF HEAD OF LAND AND PROPERTY SERVICES**

**REPORT BY: HEAD OF LEGAL SERVICES AND MONITORING OFFICER**

I have considered grounds for exemption of information to be presented to the Committee and make the following recommendations to the Proper Officer:-

#### EXEMPTIONS APPLYING TO THE REPORT:

Information relating to a particular individual(s) (para 12).

#### FACTORS IN FAVOUR OF DISCLOSURE:

There is a public interest in the way in which the Council deals with staffing issues.

#### PREJUDICE WHICH WOULD RESULT IF THE INFORMATION WERE DISCLOSED:

The report contains detailed personal information regarding individuals who have applied for the above-mentioned vacant post.

#### MY VIEW ON THE PUBLIC INTEREST TEST IS AS FOLLOWS:

That paragraph 12 should apply. My view on the Public Interest Test is that whilst there is a need to ensure transparency and accountability of a Public Authority for decisions taken in relation to the appointment of senior officers, this must be balanced against the fact that this process has not yet been formally concluded and also the right of a third party to the privacy of their affairs. It is considered that this outweighs the need for the information to be made public.

The information is not affected by any other statutory provision, which requires the information to be publicly registered. The information contains personal data of staff members which is protected by the Data Protection Act 2018.

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.

#### RECOMMENDED DECISION ON EXEMPTION FROM DISCLOSURE:

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, and that the report should be exempt.

**Signed:**  
**Post:** Head of Legal Services and Monitoring Officer

**Date:** 8<sup>th</sup> November 2021

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I accept/~~do not accept~~ recommendation made above.

**Signed:**  
**Proper Officer**

**Date:** 9<sup>th</sup> November 2021

Gadewir y dudalen hon yn wag yn fwriadol