

## **18 FEBRUARY 2019 MEETING**

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### **PROPOSED 2019/20 JOINT COMMITTEE REVENUE BUDGET**

### **REPORT OF ACCOUNTABLE BODY – SECTION 151 OFFICER, CARDIFF CAPITAL REGION CITY DEAL**

#### **AGENDA ITEM: 6**

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#### **Reason for this Report**

1. To provide Regional Cabinet with details of its proposed 2019/20 Joint Committee Revenue Budget and indicative budgets to 2023/24, to assist with Medium Term Financial Planning.
2. To advise on the funding mechanisms that will be used to support the proposed establishment of the City Deal Office, which Regional Cabinet will be considering as part of a separate report at its meeting of the 18<sup>th</sup> February 2019 (Agenda Item 8).

#### **Background**

3. Regional Cabinet was formally established on March 1<sup>st</sup> 2017 and therefore, financial year 2019/20 represents its third full year of operation. In order to establish the Programme Management Office (PMO) and associated Accountable Body (AB) support arrangements, budgets have been approved to put in place the resources required to support the work of the Regional Cabinet. Budgets have been prepared based on the roles, activities and responsibilities identified to-date, with the expectation that the level of resources allocated is continually reviewed and refined as the activities and functions of Regional Cabinet are developed and ‘bed down’ over time.
4. At its meeting of the 15th January 2018, Regional Cabinet approved its 2018/19 Joint Committee Revenue Budget totalling £1,159,940, to meet the operational and management costs of the Joint Committee (Joint Committee costs’), as set out in the Joint Working Agreement (JWA). These activities are discharged through the PMO and the AB.
5. The JWA places a 5% cap on the maximum annual increase which Regional Cabinet can approve in respect of its Annual Budget, from one year to the next. For this reason the 2018/19 Joint Committee costs were funded from two sources. The

'core' element amounted to £1,050,000 and was funded from underspends brought forward from 2017/18, with local authority 'partner contributions' making up the balance. The remaining £109,940 (which represents the element above the 5% cap) was met from the Wider Investment Fund, in-line with clause 12.4.2 of the JWA.

## Issues

6. The first 30 months or so since the establishment of the Regional Cabinet have been spent ensuring that all governance, accountability and project arrangements were set-up and executed in line with the JWA. In addition to this, Regional Cabinet also approved its first project investment (the Compound Semi-Conductor Foundry project) and has given 'In-Principle' approvals to a further four projects, namely Skills for the Future, Regional Housing Investment Fund, Digital Strategy and Metro Central Project.
7. The second half of 2018/19 has seen the appointment of a new City Deal Director to support the work of Regional Cabinet, through the development of the next stage of the City Deal. With this in mind, the City Deal Director has completed an assessment of 'existing structures' outlining the 'way forward' for the next phase of evolution of the City Deal. Structures reviewed include both the PMO and the 'Theme Lead Officer' roles designed to lead on Programme Development and stimulate the 'Project Delivery Pipeline'.
8. The assessment has concluded that there is a need to build extended virtual and agile teams, which have the breadth, skills, networks and capabilities to evolve the City Deal into the next phase of its growth. In addition, changes are suggested to the 'Theme Lead Model'.
9. Details of the proposal are set-out in the separate report, which are initially requested for the next two financial years to 31<sup>st</sup> March 2021. This date aligns to the first 5 year Gateway Review stage and it is proposed that matters are reviewed in-light of the findings and conclusions reached at that time. However, consideration and approval of that report will be contingent upon the necessary budget framework being in place to support the proposal. This report outlines those resource requirements and the resulting budgetary impacts over the next two financial years. However, to understand the potential impacts beyond the initial two year period (and to assist with medium-term planning), indicative budgets to the end of 2023/24 have been included for information.
10. For the reasons outlined above, the 2019-20 budget has been prepared and is presented in a manner that allows Regional Cabinet to assess the budgetary impacts on its Annual Budget in terms of the core element, but also the impacts arising from the 'Establishment of City Deal Office', which are estimated at a cost of £597,865 in 2019/20.
11. Table 1 below sets out the proposed changes to the Joint Committee costs from 2018/19 to 2019/20 and includes changes in respect of:

- Pay and price inflation (including on-costs and increments);
- General budget increases (growth) and reductions;
- Budget realignments;
- Increases relating to the City Deal Office (CDO).

**Table 1: 2019-20 Proposed Joint Committee Costs - Analysis of changes**

	2018-19 Budget £	Growth / Reduction (+/-) £	2019-20 Budget £	Core Budget Change %
<b>Annual Budget</b>				
City Deal Office (former PMO) - Core Budget	749,015	46,338	795,353	6.2%
Accountable Body - Core Budget	300,985	-7,021	293,964	-2.3%
<b>Sub Total</b>	<b>1,050,000</b>	<b>39,317</b>	<b>1,089,317</b>	<b>3.7%</b>
<b>WIF Top-Slice</b>				
City Deal Office – ‘Growth’ funded by WIF	109,940	473,123	583,063	
Accountable Body – ‘Growth funded by WIF	0	14,802	14,802	
<b>Sub Total</b>	<b>109,940</b>	<b>487,925</b>	<b>597,865</b>	
<b>Joint Committee Costs</b>	<b>1,159,940</b>	<b>527,242</b>	<b>1,687,182</b>	
<b>Funded by:-</b>				
Partner Contributions & Underspends b/fwd	-1,050,000	-39,317	-1,089,317	3.7%
WIF Top-Slice Contribution – 3% Flat Profile	-109,940	-487,925	-597,865	
<b>Total Funding</b>	<b>-1,159,940</b>	<b>-527,242</b>	<b>-1,687,182</b>	
<b>Net Position</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### **Establishment of the City Deal Office (formerly PMO)**

#### **Employee Related Budgets**

- The City Deal Office (CDO) employee related budgets for 2019/20 are based on the proposed restructure and resourcing plan, resulting from the assessment outlined above. In summary, the budgets reflect an increase in head count from 9 to 15 FTEs, costed at mid-point (where applicable) and are included for the full year. The costings associated with the proposed structure is attached at Appendix 1.
- As outlined above, details of the proposal are fully set-out within a separate ‘Establishment of the City Deal Office’ report that will be considered by Regional Cabinet at its meeting of the 18<sup>th</sup> February 2019.

## Non-Employee Budgets

14. Changes have been made to the CDO non-staffing budgets to reflect the additional resources that will be required to service a revised staffing structure e.g. office costs, travelling, IT equipment etc. In addition, budgets have been further refined to reflect known changes to operational costs as these bed down and requirements are better understood. For example:
  - budgets required to support the work of the 5 Year Gateway Review have been increased to reflect the delivery of SQW's (HM Treasury's appointed advisors) project plan over the next two years;
  - ongoing work to formulate the Investment and Intervention Framework as well as developing practical guidance to business case development in-line with the requirements of the Joint Working Agreement;
  - budget in respect of Wales Audit Office's Performance Audit work;
  - Adjustments to develop in-house capacity in respect of Communications & Media Support.
15. Further details of the changes to the CDO budgets are shown at Appendix 2i.

## Accountable Body Support Services

16. The Accountable Body is the legal entity that has responsibility for discharging all the statutory requirements in respect of the Cardiff Capital Region City Deal i.e. it is responsible for ensuring that all decisions and activities of the Regional Cabinet (including the CDO) are lawful and appropriate.
17. To assist with the above, the Accountable Body has commissioned a range of support services from the City of Cardiff Council, for and on-behalf of Regional Cabinet. The scope of services, charging mechanisms and estimated costs are fully documented within the Service Level Agreement (SLAs) agreed with each service provider. In addition to the internal SLAs, the Accountable Body is also responsible for ensuring that Regional Cabinet complies with all legislative requirements e.g. preparation and audit of its annual accounts etc. and all regulatory requirements e.g. registration and accounting for VAT etc.
18. The Accountable Body proposed budget for 2019/20 has been adjusted accordingly to reflect the proposed City Deal Office and its remit. In addition, budgets have been further refined to reflect the likely levels of support that may be required in 2019/20 and future years. For example:
  - an increase to the HR People Services budget in 2019/20 to reflect the support required with the implementation of the City Deal Office and the on-going support of the extended structure;
  - a reduction to the Legal Governance & Support budget;

- A realignment of the External Audit budget based on the actual charges associated with financial audit work to-date;
- The introduction of a new SLA to cover Procurement Advice & Support.

19. Further details of the changes to the Accountable Body budgets are shown at Appendix 2ii.

### **Proposed 2019/20 Joint Committee Costs and Indicative Costs to 2023/24**

20. As outlined above, the Joint Committee costs for 2019/20 reflects the resources needed to re-set priorities and progress the next phase of evolution of the City Deal. The proposed Joint Committee costs for 2019/20 and indicative budgets over the medium term are presented in Table 2.

**Table 2: Proposed Joint Committee Costs 2019/20 to 2023/24**

	2018-19 Budget £	2019-20 Budget £	2020-21 Budget £	2021-22 Budget £	2022-23 Budget £	2023-24 Budget £
City Deal Office (former PMO)	858,955	1,378,416	1,403,493	1,426,485	1,455,015	1,484,115
Accountable Body Support Services	300,985	308,766	306,274	309,337	312,430	315,554
<b>Joint Committee Costs</b>	<b>1,159,940</b>	<b>1,687,182</b>	<b>1,709,767</b>	<b>1,735,822</b>	<b>1,767,445</b>	<b>1,799,669</b>
<b>Funded by:-</b>						
Annual Budget (core element)	-1,050,000	-1,089,317	-1,102,814	-1,116,833	-1,136,181	-1,153,224
<b>Increase to Annual Budget</b>		<b>3.7%</b>	<b>1.2%</b>	<b>1.3%</b>	<b>1.7%</b>	<b>1.5%</b>
WIF Top-Slice Contribution – CDO	-109,940	-148,615	-158,759	-161,934	-165,173	-168,476
WIF Top-Slice Contribution – AB	0	-14,802	-10,369	-10,473	-10,577	-10,683
WIF Reserve Contribution	0	-434,448	-437,825	-446,582	-295,918	0
<b>Total Funding</b>	<b>-1,159,940</b>	<b>-1,687,182</b>	<b>-1,709,767</b>	<b>-1,735,822</b>	<b>-1,607,849</b>	<b>-1,332,383</b>
<b>Net Position</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>159,596</b>	<b>467,286</b>

21. Table 2 indicates that the 2019/20 Annual Budget (core element only) represents an increase of 3.7% when compared to the equivalent 'core budget' in the current year. Details in respect of funding the City Deal Office are outlined below.

### **City Deal Office – Proposed Funding Mechanism**

22. The proposed 2019/20 budget outlines the need to significantly increase resources to fundamentally alter the way City Deal is structured and operates. In particular, the need to bring forward and strengthen arrangements in respect of Programme

Development & Support has been identified. This report shows that the proposals are affordable within the current budgetary envelope over the next two years, by fully utilising the WIF Top-Slice budget fund the new City Deal Office, as set out in this report. These proposals have been designed with the 2019/20 Annual Business Plan in mind and in particular to ensure the appropriate support (capacity and capability) is in place to deliver the Work Programme, including the need to accelerate the project delivery pipeline.

23. As part of the Accountable Body Budget Report (17<sup>th</sup> March 2017), Regional Cabinet agreed the following in respect of its Wider Investment Fund (WIF):

Wider Investment Fund

56. *The Cardiff Capital Region Joint Cabinet will be responsible for preparing a JWA Business Plan in respect of the Wider Investment Fund totalling £495m. In order to provide financial support to a range of Regional Bodies and to progress the detailed work on individual projects (Programme Development and Support), additional budgets will need to be identified from within the fund itself, once Welsh Government funding terms and conditions are approved.*
57. *Discussions with UK Government suggest that setting aside around 3% of the total investment fund to carry out these activities would be deemed a reasonable sum. This equates to £742,500 annually and could be required each year, over the first five years of the fund's life. The following budget headings in respect of the 2017/18 allocation are proposed:"*
24. Furthermore, Recommendation (d) of that report, requested that Regional Cabinet:
- d) Approves that up to 3% of the Wider Investment Fund (over a 20 year period) is set-aside to fund the costs and contributions associated with a range of Regional Bodies and to meet the costs of Programme Development and Support, subject to Welsh Government funding terms and conditions.*
25. Following approval of the recommendation outlined above, each year's WIF Annual Business Plan includes a 'ring-fenced' budget referred to as the 'WIF Top-Slice'. Details of the actual costs to-date and forward commitments against the WIF Top-Slice budget are shown in Table 3 below.

**Table 3: WIF Top-Slice Resources (3% Flat Profile)**

	2016/17 £	2017/18 £	2018/19 £	2019/20 £	2020/21 £	2021/22 £	2022/23 £
<b>Opening Balance</b>	0	-742,500	-1,328,650	-1,614,773	-1,180,325	-742,500	-295,918
Annual WIF Top-Slice Resources	-742,500	-742,500	-742,500	-742,500	-742,500	-742,500	-742,500
Cont. to JC Rev. Budget - Core	0	0	109,940	163,417	169,128	172,407	175,750
Cont. to JC Rev. Budget - C/fwd	0	0	0	434,448	437,825	446,582	295,918
Prog. Dev. & Supp - ACTUAL / PROJ	0	156,350	346,437	0	0	0	0
Prog. Dev. & Supp - Available	0	0	0	579,083	573,372	570,093	566,750
<b>WIF Top-Slice Expenditure</b>	0	156,350	456,377	1,176,948	1,180,325	1,189,082	1,038,418
<b>Balance C/fwd</b>	-742,500	-1,328,650	-1,614,773	-1,180,325	-742,500	-295,918	0

Shortfall in 2022/23: £159,595

26. Table 3 indicates that there are sufficient resources available within the existing envelope approved by Regional Cabinet to meet the cost of the City Deal Office over the next two years. Furthermore, the projections indicate that there may be sufficient resources available to fund up to another two years of costs, providing these remain at a similar level to those projected in 2020/21.
27. However, Regional Cabinet should note that this funding model will not be able to sustain itself over the longer-term. Therefore, if a decision is taken to continue with the proposed structure of the City Deal Office post 2020/21, then consideration will need to be given to the funding mechanism beyond this stage. With this in mind initial discussions have taken place with UK Government around the ability to bring forward an element of the Top-Slice resources, which are currently profiled for the last five years of the fund life i.e. Years 15-20. This proposal is based on the assumption that most (if not all) of projects approved as part of the WIF will have been approved and implemented by Year 15 and therefore the call on Programme Development & Support resources will be significantly reduced. In any event, regular update reports will be provided to Regional Cabinet to keep them fully informed of matters relating to the Annual Budget.

### Reason for Recommendations

28. To inform Regional Cabinet of the proposed 2019/20 Annual Budget (and indicative budgets thereafter) and resulting Local Authority Partner Contributions.
29. To outline details of the funding mechanism that will be used support the proposed establishment of the City Deal Office.

## **Financial Implications**

30. The financial implications are largely set-out in the body of the report and the supporting appendices. In addition (and to summarise), the proposed 2019/20 Annual Budget represents an increase of 3.7% and can be accommodated within the parameters (maximum of up to 5%) of the Joint Working Agreement.
31. The ring-fenced 3% Top-Slice budget has sufficient resources to meet the cost of the City Deal Office over the next two financial years, based on the level of known and estimated commitments at this time. However, it must be noted that the proposed funding mechanism is unable to support the increased cost over the longer term. The report indicates that discussions are taking place with UK Government to bring forward resources from latter years of the fund's life as a possible option. If this option cannot be supported then alternatives will need to be explored as part of the budget setting process in future years.
32. Regular reports will be brought forward to provide updates on budgets and resources. These reports will also need to highlight any issues or risks in respect of City Deal funding terms & conditions.

## **Legal Implications**

33. In this case Regional Cabinet is being asked to approve three matters, the amount of the Joint Committee costs, the Annual Budget and use of part of the HMT contribution to meet the balance of the Joint Committee costs, to the extent that the same exceed the Annual Budget. This is achievable within the parameters set by the Joint Working Agreement in relation to the delivery of the Cardiff Capital Region City Deal ('the JWA'). The JWA provides that:
  - (i) the Joint Committee Costs means the operational and management costs of the joint committee, its sub committees and groups created, including, and by way of example only; staffing costs of the City Deal Office, communications and the costs of the Accountable Body in carrying out the duties of the Accountable Body. The Joint Committee Costs do not include any revenue costs or capital investment relating to the implementation of any project.
  - (ii) the approval of the Annual Budget is a matter for the Joint Committee (the Regional Cabinet) to determine provided that the Annual Budget shall not exceed the previous Annual Budget by more than 5%. The annual budget set for the initial period (2017/2018) being £1,000,000.

It should be noted that the JWA provides that each Council comprising the CCRCD shall each contribute towards the Annual Budget on a proportionate basis.

- (iii) "Where the actual aggregate Joint Committee Costs are likely to exceed the Annual Budget by more than 5% (five per cent) such additional costs shall be met through the wider investment fund (comprising of the HMT Contribution and



the Councils Contribution)”. In this case the proposed joint committee costs exceed the proposed annual budget. It is therefore proposed that the excess costs be met through the wider investment fund (namely that part of the HMT contributions referred to in this report as the ‘WIF Top-Slice’).

34. It is understood that this proposal accords with the funding conditions attaching to the HMT Contributions, in that the additional funding is required out of the WIF top slice for additional City Deal Office staff to support the objectives of the CCRCD through the implementation of projects, scheme and interventions agreed by Regional Cabinet.

### **Well Being of Future Generations (Wales) Act 2015 –**

35. The Well-Being of Future Generations (Wales) Act 2015 (‘the Act’) is about improving the social, economic, environmental and cultural well-being of Wales. The Act places a ‘well-being duty’ on public bodies aimed at achieving 7 national well-being goals for Wales - a Wales that is prosperous, resilient, healthier, more equal, has cohesive communities, a vibrant culture and thriving Welsh language and is globally responsible. In discharging their respective duties under the Act, each public body listed in the Act (which includes the Councils comprising the CCRCD) must set and published well being objectives. These objectives will show how each public body will work to achieve the vision for Wales set out in the national well being goals. When exercising its functions, the Regional Cabinet should consider how the proposed decision will contribute towards meeting the well-being objectives set by each Council and in so doing assist to achieve the national well-being goals.
36. The well-being duty also requires the Councils to act in accordance with a ‘sustainable development principle’. This principle requires the Councils to act in a way which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs. Put simply, this means that Regional Cabinet must take account of the impact of their decisions on people living their lives in Wales in the future. In doing so, Regional Cabinet must:
  - Look to the long term
  - Focus on prevention by understanding the root causes of problems
  - Deliver an integrated approach to achieving the 7 national well-being goals
  - Work in collaboration with others to find shared sustainable solutions
  - Involve people from all sections of the community in the decisions which affect them.
37. Regional Cabinet must be satisfied that the proposed decision accords with the principles above.
38. To assist Regional Cabinet to consider the duties under the Act in respect of the decision sought, an assessment has been undertaken, which is attached at

Appendix 6 (Well-being of Future Generations assessment) for Member's consideration.

39. In preparing reports due regard must be given to the Statutory Guidance on the Act issued by the Welsh Ministers

General advice

40. In considering this matter and in developing the proposals regard should be had, amongst other matters, to:
- (a) the Welsh Language (Wales) Measure 2011 and the Welsh Language Standards,
  - (b) Public sector duties under the Equalities Act 2010 (including specific Welsh public sector duties). Pursuant to these legal duties Councils must in making decisions have due regard to the need to (1) eliminate unlawful discrimination, (2) advance equality of opportunity and (3) foster good relations on the basis of protected characteristics. Protected characteristics are : a. Age; b. Gender reassignment; c. Sex; d. Race – including ethnic or national origin, colour or nationality; e. Disability; f. Pregnancy and maternity; g. Marriage and civil partnership; h. Sexual orientation; i. Religion or belief – including lack of belief.

**Recommendations**

It is recommended that Cardiff Capital Region Regional Cabinet approve:

- a) the Joint Committee costs set out in Table 1 of this report and amounting to £1,687,182;
- b) the proposed 2019/20 Annual Budget of £1,089,317 as outlined in this report to meet part of the Joint Committee costs and which represent an increase of 3.7% against the previous year's budget; and
- c) that the balance (£597,865) of the Joint Committee costs be met from the Cardiff Capital Region Wider Investment Fund (namely that part of the HMT contributions referred to in this report as the 'WIF Top-Slice').

**Christine Salter**

**Accountable Body- Section 151 Officer, Cardiff Capital Region City Deal  
18 February 2019**

Appendix 1 - Proposed City Deal Office structure costings

Appendix 2i - 2019/20 City Deal Office budget changes

Appendix 2ii - 2019/20 Accountable Body budget changes

## Appendix 3 - Future Generations Assessment Evaluation

### **Background Paper**

1. Joint Working Agreement
2. HM Treasury Funding Terms & Conditions

## City Deal Office proposed new Structure Costings

Title	FTE	Grade	18/19			Uplift 19/20	
			Salary	On-Costs	Total	Total	
City Deal Director	1.0	n/a	£111,447	£38,135	£149,582	<b>£151,078</b>	
Chief Operating Officer / Deputy	1.0	CO/AD	£84,905	£30,507	£115,412	<b>£117,720</b>	
Head of / Strategic Lead for Assurance, Risk & Programme Finance	1.0	OM1	£61,963	£21,949	£83,912	<b>£85,590</b>	
Marketing and Communications Lead	1.0	Gr10	£40,857	£14,078	£54,935	<b>£56,034</b>	
Business Support Co-ordinator	1.0	Gr7	£30,755	£10,310	£41,065	<b>£41,886</b>	
Business Support Co-ordinator	1.0	Gr7	£30,755	£10,310	£41,065	<b>£41,886</b>	
Chief CCR Invest Officer	1.0	CO/AD	£84,905	£30,507	£115,412	<b>£117,720</b>	
Proposal Delivery Lead	1.0	Gr9	£38,052	£13,031	£51,083	<b>£52,105</b>	
Proposal Delivery Lead	1.0	Gr9	£38,052	£13,031	£51,083	<b>£52,105</b>	
Chief CCR Infrastructure Officer	1.0	CO/AD	£84,905	£30,507	£115,412	<b>£117,720</b>	
Proposal Delivery Lead	1.0	Gr9	£38,052	£13,031	£51,083	<b>£52,105</b>	
Proposal Delivery Lead	1.0	Gr9	£38,052	£13,031	£51,083	<b>£52,105</b>	
Graduate Intern	1.0	Gr6	£26,470	£8,711	£35,181	<b>£35,885</b>	
Head of / Strategic Lead for Business & Challenge Development	1.0	OM1	£61,963	£21,949	£83,912	<b>£85,590</b>	
Graduate Intern	1.0	Gr6	£26,470	£8,711	£35,181	<b>£35,885</b>	
Apprenticeship Levy (0.5% of Taxable Pay)			£0	£0	£3,987	<b>£4,057</b>	
Graduate Intern Resource to be provided without charge			-£26,470	-£8,711	-£35,181	<b>-£35,885</b>	
<b>Total</b>	<b>15.0</b>		<b>£771,133</b>	<b>£269,087</b>	<b>£1,044,207</b>	<b>£1,063,585</b>	

## Appendix 2i

### 2019-20 Proposed Annual Budget – Analysis of Changes (City Deal Office)

	2018-19 Budget	Growth / Reduction (+/-)	2019-20 Budget
<b>City Deal Office (CDO)</b>	£	£	£
Employee Related	585,916	477,669	1,063,585
Premises Related	20,564	436	21,000
Transport Related	7,500	11,250	18,750
Supplies & Services	87,390	-18,695	68,695
Joint Scrutiny	20,000	5,000	25,000
External Support - Communications & Media	25,000	-25,000	0
5 Year Gateway Review Support	50,000	22,810	72,810
Assurance Framework Support	0	25,000	25,000
WAO Performance Audit Fee	0	15,000	15,000
Contingency	62,585	5,991	68,576
<b>Total Expenditure</b>	<b>858,955</b>	<b>519,461</b>	<b>1,378,416</b>
<b>Funded by</b>			
Partner Contributions	-749,015	-46,338	-795,353
WIF Top-Slice Contribution	-109,940	-473,123	-583,063
<b>Total Funding</b>	<b>-858,955</b>	<b>-519,461</b>	<b>-1,378,416</b>

## Appendix 2ii

### 2019-20 Proposed Annual Budget – Analysis of Changes (Accountable Body Support Services)

	2018-19 Budget	Growth / Reduction (+/-)	2019-20 Budget
<b>Accountable Body Support Services</b>	£	£	£
HR People Services	11,250	9,435	20,685
Finance & Accountancy Support	135,640	2,653	138,293
Exchequer, Internal Audit & Insurance	3,535	31	3,566
Legal & Governance Support	108,815	-28,815	80,000
ICT, Information & Governance	14,830	-1,108	13,722
External Audit Fee	5,000	7,500	12,500
Procurement	0	15,000	15,000
Contingency	21,915	3,085	25,000
<b>Total Expenditure</b>	<b>300,985</b>	<b>7,781</b>	<b>308,766</b>
<b>Funded by</b>			
Partner Contributions	-300,985	7,021	-293,964
WIF Top-Slice Contribution	0	-14,802	-14,802
<b>Total Funding</b>	<b>-300,985</b>	<b>-7,781</b>	<b>-308,766</b>

## Future Generations Assessment Evaluation






<b>Name of the Officer completing the evaluation:</b>  <b>Kellie Beirne</b>  <b>Phone no: 07826 9219286</b> <b>E-mail: kellie.beirne@cardiff.gov.uk</b>	<b>Please give a brief description of the aims of the proposal</b>  To propose the annual revenue budget for the Joint Committee for the financial year 2019/20.
<b>Proposal: 2019/20 Joint Committee Revenue Budget</b>	<b>Date Future Generations Evaluation form completed: 08 Feb 2019</b>

- 1. Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

<b>Well Being Goal</b>	<b>Does the proposal contribute to this goal? Describe the positive and negative impacts.</b>	<b>What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?</b>
<b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs	The report sets out the proposed revenue budget for the Joint Committee for 2019/20, demonstrating the way in which available resources will be used to deliver outcomes and targets.	Set out in report
<b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	Not directly relevant however financial support and investments will have regard to these principles and will be set out on a business-case by business-case basis.	
<b>A healthier Wales</b>	Not directly applicable	

<b>Well Being Goal</b>	<b>Does the proposal contribute to this goal? Describe the positive and negative impacts.</b>	<b>What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?</b>
People's physical and mental wellbeing is maximized and health impacts are understood		
<b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected	Not directly applicable	A greater contribution will be made to this by the data capability, sectoral analysis and place assessments.
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	Not directly applicable	
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	Not directly applicable	
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	City Deal is about delivering as far as possible across 10 LAs and a population of £1.5m people. It is about economic gains – but importantly how this will convert as tools for improving people's lives. Some of the specific interventions around skills and housing – will seek to make a more direct contribution to equity of access and equal opportunity for all.	

2. How has your proposal embedded and prioritized the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>The report sets out short-term interventions and balances these against the long-term delivery of major programmes.</p>	
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>A cornerstone of our process is the strength of partnership working.</p>	
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	<p>Communications and engagement remain a feature of our work.</p>	
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>Demonstrated in the report through detailed funding allocations and investment cases</p>	
 <p>Integration</p> <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>City Deal seeks to make a contribution on place and to improving the life chances of people in the region.</p>	



3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	The report is an overview of financial performance. The protected characteristic assessments related to specific proposals will need to be drawn out in the relevant business cases and proposal documents.	None arising at this time.	
Disability	As above	As above	
Gender reassignment	As above	As above	
Marriage or civil partnership	As above	As above	
Pregnancy or maternity	As above	As above	
Race	As above	As above	
Religion or Belief	As above	As above	
Sex	As above	As above	
Sexual Orientation	As above	As above	
Welsh Language	As above	Not at this time but the situation will be kept under review.	

**4. Safeguarding & Corporate Parenting. Are your proposals going to affect either of these responsibilities?**

	<b>Describe any positive impacts your proposal has on safeguarding and corporate parenting</b>	<b>Describe any negative impacts your proposal has on safeguarding and corporate parenting</b>	<b>What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?</b>
Safeguarding	Not directly relevant –however, building the future economy should have a profoundly positive impact on ability to safeguard the future of our residents		
Corporate Parenting	Not directly relevant – however building strength in the economy should create opportunities for all of the young people entrusted in our care		

**5. What evidence and data has informed the development of your proposal?**

- Evidence and input contributed by theme leads
- Outcomes of assessments such as audit reports
- The Annual Governance Statement
- Delivery against targets set out in individual business cases/ approved project documentation
- Financial data and recording

**6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

*The areas requiring attention and focus are set out and follow-up actions will be assessed and monitored ongoing through the quarterly reporting mechanism. .*

**7. MONITORING: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.**

<b>The impacts of this proposal will be evaluated on:</b>	<b>On a quarterly basis starting Quarter 1 2019/20</b>
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